

  
**VILLAGE OF SPRINGVILLE**

**Water Service Permit Application**

PLEASE PRINT CLEARLY

**Account #** \_\_\_\_\_, **Permit #** \_\_\_\_\_, **Payment** \_\_\_\_\_

**Property Address:** \_\_\_\_\_  
Springville, NY 14141

**Property Owner** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone # \_\_\_\_\_ Day Phone # \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Applicant** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone # \_\_\_\_\_ Day Phone # \_\_\_\_\_  
Email: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Architect/Engineer** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone # \_\_\_\_\_

**Plumbing Contractor**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone # \_\_\_\_\_

Description of Work:  
 Repair, \_\_\_\_\_  
 New Service, Size \_\_\_\_\_

Intended use of Property  
 Residential, How many units? \_\_\_\_\_  
 Commercial, Type of business? \_\_\_\_\_

**Village Use**

Requirements for issuing Plumbing Permit: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Illustration (*if needed*)

Department of Health \_\_\_\_\_

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Inspection: \_\_\_\_\_ By: \_\_\_\_\_

Date of Inspection: \_\_\_\_\_ By: \_\_\_\_\_

Date of Compliance: \_\_\_\_\_ By: \_\_\_\_\_

Certificate of Compliance #: \_\_\_\_\_



VILLAGE OF SPRINGVILLE

5 West Main St.  
PO Box 17  
Springville, NY 14141  
(716) 592-4936

**Instructions for a Water Service Permit Application**

**Notice: It is a violation of the code of the Village of Springville to proceed with any operations before this application is approved and a permit has been issued.**

1. This application must be completely filled out, PLEASE PRINT and use ink, and returned to the Village Office Building Department with payment of fees if any.
2. A plot plan showing location of lot and buildings on the property dimensions to property lines, streets and other buildings, and the location of the proposed project. A copy of the survey should be used.
3. Drawings must show sufficient information regarding materials and dimensions. Project must conform to NYS Building and Fire Prevention Code and regulations and NYS Department of Health. Most projects with structural improvements will require drawings stamped by a NY State licensed engineer.
4. To work on exterior mains and or laterals up to and including the meter/yoke, a contractor will require approval from the Village with insurance to include workers compensation, disability and liability. Bonding may also be required.
5. Upon approval of this application the Building Department will issue a Permit Certificate along with one copy of the approved application and drawings. The Permit Certificate must be posted on the premises.
6. It's the law, call before you dig! 1-800-962-7962 (811)
7. A list of the required inspections will accompany the permit. You must call the Village Office at 592-4936 x2 to arrange each inspection. You must receive approval from the Building Department and/or Water Division Inspector before continuing with the project.
8. The permit will be good for six months, unless otherwise arranged. Extensions can be issued by contacting the Village Office prior to expiration date.
9. No person shall make changes to the approved plans without contacting the Building Department for approval.
10. Upon completion of all construction, notification shall be made to the Building Department for the issuance of a Certificate of Compliance. It is unlawful to use in whole or in part for any purpose whatsoever until certificate has been issued.

***Direct questions to the Building Department at 5 West Main St. or call at 592-4936x2.***