


VILLAGE OF SPRINGVILLE

Permit Application
PLEASE PRINT CLEARLY

Property Address: _____

Springville, NY 14141

**Property
Owner**

Name: _____

Address: _____

Phone # _____ Day Phone # _____

Email: _____

Signature: _____ Date: _____

Applicant

Name: _____

Address: _____

Phone # _____ Day Phone # _____

Email: _____

Signature: _____ Date: _____

**Architect/
Engineer**

Name: _____

Address: _____

Phone # _____ Day Phone # _____

Contractors

	Name:	Address:	Phone #
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Description of Work: _____

Intended use of Property: _____

Estimated Value of Work \$ _____

Estimated Completion Date _____

Additional New Square Feet _____


VILLAGE OF SPRINGVILLE

Permit Application Office Information

Property Address: _____
Springville, NY 14141

SBL#: _____ Permit #: _____
Zoning District: _____
SEQR Action Type: _____
Erie County Planning: _____

Fees	Date: _____	Amount: _____	Initials: _____
	Date: _____	Amount: _____	Initials: _____
	Date: _____	Amount: _____	Initials: _____

Building Inspector Accepted / Denied

Signature Date

Comments: _____

Planning Board Approved / Denied / Approved with Stipulations

Signature Date

Comments: _____

**Zoning Board
of Appeals** Approved / Denied / Approved with Stipulations

Signature Date

Comments: _____

Certificate of Attestation of Exemption (CE-200)



NEW YORK
STATE OF
OPPORTUNITY

Workers'
Compensation
Board

While New York Business Express is designed and developed to support business formation in New York, ~~individual homeowners~~ can file their exemption here as well!

Follow these steps:

1. Go to businessexpress.ny.gov.
2. Select **Log in/Register** in the top right-hand corner.
A NY.gov Business account is required, even though you are an individual.
3. If you do not have a NY.gov business account, go to step 4 to set up your account.
If you have a NY.gov login and password, go to step 14.
4. Select **Register with NY.gov** under New Users.
5. Select **Proceed**.
6. Enter the following:
 - First and last name
 - Email
 - Confirm email
 - Preferred username
(check if username is available)
7. Select **I'm not a robot**.
You may have to complete a Captcha verification before proceeding.
8. Select **Create Account**.
If you already have a NY.gov account, the screen will display your existing accounts, either Individual or Business.
8. **(Continued)**
Do one of the following:
 - If the account(s) shown is a NY.gov Individual account, select **Continue**.
 - If the account(s) shown is a NY.gov Business account, select **Email Me the Username(s)**.
9. Verify that the account information is correct.
 - Select **Continue**.
10. An activation email will be sent.
If you do not receive an email, see the **No Email Received During Account Creation** page.
11. Open your activation email and choose **Select Here**.
 - Specify three security questions.
 - Select **Continue**.
12. Create a password (must contain at least eight characters).
13. Select **Set Password**. You have successfully activated your NY.gov ID.
14. Select **Go to MyNy**:
 - At the top of the screen, select **Services**.
 - Select **Business**.
 - Select **New York Business Express**.
 - Select **Log in/Register**.

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Certificate of Attestation of Exemption (CE-200)



Workers'
Compensation
Board

15. On the New York Business Express home page, scroll down to Top Requests:
 - Select **Certificate of Attestation of Exemption** or
 - Search Index A-Z for **CE-200**.
16. Under **How to Apply**:
 - Select **Apply Online as Homeowner**.
17. At the **Entity Type** screen:
 - Select **Individual (Sole Proprietor)**.
 - Select **Save & Continue**.
18. At the **Business Identification** screen:
 - Enter your name and Social Security Number.
 - Select **Save & Continue**.
19. At the **Business Physical Location** screen:
 - Enter your home address.
 - Select the **This is Also my Mailing Address** button, if applicable.
20. At the **Additional Physical Locations** screen:
 - Select **Save & Continue**.
21. At the **Mailing Address(es)** screen, your mailing address will appear.
 - Select **Save & Continue**.
22. At the **Business Industry Classification** screen, **814110 Private Households** for principal NAICS code is the default. No secondary NAICS code necessary.
 - Select **Save & Continue**.
23. At the **Sole Proprietor/Owner** screen, enter the remaining blank fields. Some information has been provided for you.
 - Validate address.
 - Select **Save & Continue**.
24. At the **Workers' Compensation and Disability and Paid Family Leave** screen, answer these questions:
 - Do you have New York Workers' Compensation Insurance?
 - Do you have New York Disability and Paid Family Leave Benefits Insurance?
 - Select **Save & Continue**.
25. At the **Permit, License, or Contract Information** screen:
 - Select **Building, Electrical or Plumbing Permit**.
 - Issuing Agency — Enter the Town, City, or Village Building Department.
 - Select **Save & Continue**.
26. At the **Workers' Compensation Exemption Reason** screen, select the appropriate exemption reason. If **Fair Play** exemption is selected, an additional screen will display criteria to review. Check the box **I understand**.
 - Select **Save & Continue**.
27. At the **Disability and Paid Family Leave Exemption Reason** screen, select the appropriate exemption reason.
 - Select **Save & Continue**.
28. Review the **Application Summary**.
29. **Attest & Submit**.

You will receive an email when your certificate has been issued. To view your certificate:

- Select **Access Recent Activity** from your email, or access businessexpress.ny.gov and then access your **Dashboard** (under your login name on right).
- Print and sign the **Certificate of Attestation of Exemption**.
- Submit your **CE-200** for your license, permit or contract to the Issuing Agency.

Questions? Call the NYBE Contact Center: (518) 485-5000.

Certificate of Attestation of Exemption



Workers' Compensation Board

Instructions for obtaining and filing a Certificate of Attestation of Exemption from Workers' Compensation and/or Disability and Paid Family Leave Benefits (CE-200) through New York Business Express

Follow these steps:

1. Go to businessexpress.ny.gov.
2. Select **Log in/Register** in the top right-hand corner. A NY.gov Business account is required.
3. If you do not have a NY.gov business account, go to **step 4** to set up your account.
If you have a NY.gov log-in and password, go to **step 16**.
4. Select **Register with NY.gov** under New Users.
5. Select **Proceed**.
6. Enter the following:
 - First and Last Name
 - Email
 - Confirm Email
 - Preferred Username (check if username is available)
7. Select **I'm not a robot**.
 - You may have to complete a Captcha Verification before proceeding.
8. Select **Create Account**.
 - If you already have a NY.gov account, the screen will display your existing accounts, either Individual or Business.
 - Do one of the following:
 - If the account(s) shown is a NY.gov Individual account, select **Continue**.
 - If the account(s) shown is a NY.gov Business account, select **Email Me the Username(s)**.
9. Verify that the account information is correct.
 - Select **Continue**.
10. An activation email will be sent.
 - If you do not receive an email, see the **No Email Received During Account Creation** page.
11. Open your activation email and select **Click Here**.
 - Specify three security questions.
 - Select **Continue**.
12. Create a password (must contain at least eight characters).
13. Select **Set Password**. You have successfully activated your NY.gov ID.
14. Select **Go to MyNy**.
 - At the top of the screen select **Services**.
 - Select **Business**.
 - Select **New York Business Express**.
 - Select **Log in/Register**.
15. On the New York Business Express home page, do one of the following:
 - Scroll down to Top Requests and select **Certificate of Attestation of Exemption, or**
 - Search Index A-Z for **CE-200**.
16. Under **How to Apply**:
 - Select **Apply as a Business, or**
 - Select **Apply as a Homeowner** (applies to those obtaining permits to work on their residence).
17. Complete application screens.
18. Review Application Summary.
19. Attest and submit.

You will receive an email when your certificate has been issued.

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businessexpress.ny.gov

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