



# Permit Application for Fences

PLEASE PRINT CLEARLY

**Property Address:** \_\_\_\_\_  
Springville, NY 14141

**Property Owner** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone # \_\_\_\_\_ Day Phone # \_\_\_\_\_  
Email: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Applicant** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone # \_\_\_\_\_ Day Phone # \_\_\_\_\_  
Email: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Contractor**

	Name:	Address:	Phone #
1.	_____	_____	_____
2.	_____	_____	_____

Height of Fence \_\_\_\_\_  
Total Linear Feet \_\_\_\_\_  
Please provide a sketch or survey showing distance from property lines and other structures.

Use of Property \_\_\_\_\_  
Estimated Value of Work \$ \_\_\_\_\_  
Estimated Completion Date \_\_\_\_\_

***It's the law, call before you dig! 1-800-962-7962***  
***All components must remain on your property.***  
***Make sure of any easements and right-of-ways.***  
***If posts go to a side they must go on your side.***  
***Regulations Attached!!!!***

# Village of Springville

5 West Main St.  
PO Box 17  
Springville, NY 14141  
(716) 592-4936

## **Instructions for Building Permit Application**

### **Fences**

**Notice: It is a violation of the code of the Village of Springville to proceed with any building operations before this application is approved and a permit has been issued. A payment of double the fee will be assessed for anyone starting without a permit and a stop of the work until an application is approved.**

1. This application must be completely filled out, PLEASE PRINT and use ink, and returned to the Village Office with payment of fees.
2. A plot plan showing location of lot and buildings on the property, dimensions to property lines, streets and other buildings, and the location of the proposed project. A copy of the survey should be used.
3. Drawings must show sufficient information regarding materials and dimensions.
4. If using a contractor or subcontractors, they must be licensed in the Village. All that is necessary to get licensed is proof of insurance, certificates for disability and workers compensation are required. There is no cost. This is NY State Law.
5. Upon approval of this application the Building Inspector will issue a Permit Certificate along with one copy of the approved application and drawings. The Permit Certificate must be posted on the premises.
6. It's the law, call before you dig! 1-800-962-7962
7. A list of the required inspections will accompany the permit. You must call this office at 592-4936 to arrange each inspection. You must receive approval from the Building Inspector before continuing with the project.
8. The permit will be good for six months, unless otherwise arranged. Extensions can be issued by contacting the Building Inspector prior to expiration date.
9. No person shall make changes to the approved plans without contacting the Building Inspector for approval.
10. Upon completion of all construction, notification shall be made to the Building Inspector for the issuance of a Certificate of Occupancy.

***Direct any questions to the Building Inspector at 5 West Main St. or call at 592-4936.***

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