

Village of Springville
5 West Main Street
Springville, N.Y. 14141-0017

MARCH 20, 2023

7:00 P.M.

BY MOTION OF:

NOTES

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MINUTES FROM MEETINGS
 - Regular Meeting Minutes of March 6, 2023 **A.1**
 - Executive Session Minutes of March 6, 2023 **A.2**
4. PUBLIC HEARINGS
 - 23/24 Budget **A.3**
5. PUBLIC COMMENT
6. DEPARTMENT REPORTS
 - A. ADMINISTRATOR **A.4**
 - B. SUPERINTENDENT'S REPORT **A.5**
 - C. POLICE
 - D. FIRE DEPARTMENT
 - E. BUILDING INSPECTOR/CEO
 - F. CONTROL CENTER
7. NEW BUSINESS
 - Appoint Village Justice
8. OLD BUSINESS
9. BILLS
10. PERMITS AND APPLICATIONS
11. VILLAGE ATTORNEY REPORT
12. TRUSTEE NOTES & PROJECT REPORT
13. TREE COMMITTEE REPORT
14. EXECUTIVE SESSION
15. ADJOURN

DRAFT

VILLAGE OF SPRINGVILLE 2023 MINUTES

ATTACHMENT NO. A1

AGENDA DATE 3/20/23

March 6, 2023

7:00 P. M.

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time. Present were:

Mayor	Timothy Michaels
Trustees	Reed Braman Lindsay Buncy Mary Padasak Terry Skelton
Village Administrator	Liz Melock
Superintendent of Public Works	Duane Boberg
Police Officer in Charge	Nicholas Budney
Building Inspector/ Code Enforcement Officer	Michael Kaleta
Village Attorney	Paul Weiss
Deputy Clerk	Holly Murtiff
Also Attending Jerry Cohoon Jim Siminski	Max Borsuk, Springville Journal Philip Drozd Daniel Uhteg
Absent	Marc Gentner, Fire Chief

Mayor Michaels called the meeting to order at 7:00 PM.

1. Minutes Minutes of the Regular Meeting of February 21, 2023, were as written, by motion of Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed.

PUBLIC HEARING

2. LL 2023-3 Chapter 160 At this time Mayor Michaels opened the public hearing for LL 2023-3, Chapter 160-Volunteer Firefighter Exemption. After discussion, motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to closing the public hearing.

PUBLIC COMMENT

There was no public comment this evening.

DRAFT

March 6, 2023

Page (2)

DEPARTMENT REPORTS

ADMINISTRATOR REPORT

3. LL 2023-3 Chapter 160
Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Padasak and Buncy voting yes, none opposed to declaring the Village of Springville as the Lead Agency for LL 2023-3, Chapter 160: Article IV – Volunteer Firefighters & Ambulance Workers.

Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Buncy and Braman voting yes, none opposed to approve the SEQR Neg Dec for LL 3 of 2023 – Chapter 160 Article IV – Volunteer Firefighters & Ambulance Workers.

Motion was made by Trustee Skelton, seconded by Mayor Michaels; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to approving LL3 of 2023 – Chapter 160 Article IV – Volunteer Firefighters & Ambulance Workers with the three options available as a package. Administrator Melock did point out that this exemption will not have an effect until the 25/26 Village tax bills. **030623 A.1**
4. Electric Circuit Switch Bid Award
Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to award the electric circuit switch bid from the bid opening on February 10, 2023 to Myers Controlled Power in the amount of \$73,662 upon the recommendation from our electric engineers. The funding for this is the electric 2020 borrowing.
5. Grass Clipping & Plant Waste Pick up
After discussion and explanation from Superintendent Boberg and Administrator Melock, motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed to approving the discontinuation of the pickup of grass clippings and flower-plant waste effective immediately. Cost of the dumpsters and hauling to a land fill are cost prohibited and the material is taken to the landfill by the waste hauler either way. Superintendent Boberg did add that there will be a spring leaf pick up scheduled.
6. Employee Handbook Modifications
Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to modify the employee handbook for changes to the Health Insurance Contribution, Holidays, Sick Leave Bonus and Funeral Leave to take effect June 1, 2023 as shown on attachments. **030623 A.2**
7. Sewer Base Charge Increase
Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed to approve a sewer rate increase for Waste Water Treatment Plant debt payments for the improvements due to the DEC Consent Order. The increase will be to the basic unit charge by \$16 per unit per month effective May 1, 2023. The base sewer charge will go from \$28 to \$44 per month.

DRAFT

March 6, 2023

Page (3)

Administrator Melock updated the Board on the following;

- Public Hearing on Tentative Budget is March 20th. Tentative Budget will be available on the web site and Village Office by March 14th.
- Financial reports (Treasurer's Report) – Balance Sheets, Rev & Exp Summaries have been submitted to the village board for Feb 2023.
- No Parking Ban ends April 1st.
- Free Summer Concerts have been scheduled and a flyer went out with the March utility bills along with a Limb & Brush Schedule. Info is also on our Facebook & Web page.
- 96-gal garbage Tote delivery is scheduled for May 30-June 2, 2023. Property owner on record will be charged \$64 per tote on the Village Tax bill. Garbage totes will be set up for delivery to same properties that have recycling totes now.

SUPERINTENDENT REPORT

Superintendent Boberg had no report this evening.

POLICE DEPARTMENT

Officer in Charge Budney updated the Board on the following;

- SPD February 2023 report
- ECSO February 2023 report

8. Surplus Motion was made by Trustee Skelton, seconded by Trustee Buncy; carried, Mayor Michaels, Trustees Skelton, Buncy, Braman and Padasak voting yes, none opposed to declare the Panasonic CF-31 computer/dock surplus to allow for possible sale to another law enforcement/government agency.

9. Policy Amendments Motion was made by Trustee Skelton, seconded by Mayor Michaels; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to approving the amendments to the following policies of the Manual of Procedure to become a certified hiring agency with NYS DCJS. **030623 A.3**

TR-1 Recruitment
AD-8 Internal Affairs/Citizen Complaints
AD-37 Discipline

FIRE DEPARTMENT

Administrator Melock read the Fire report outlining the following;

- Calls
- Training
- Activity

BUILDING INSPECTOR/CODE ENFORCEMENT

BI/CEO Kaleta had no report this evening.

DRAFT

March 6, 2023

Page (4)

CONTROL CENTER

The Control Center report was read by Trustee Braman;

- Personnel
- Equipment
- Calls

NEW BUSINESS

There was no New Business this evening.

OLD BUSINESS

There was no Old Business this evening.

BILLS

Bills, as examined by members of the Board of Trustees were approved for payment in accordance with Abstracts #257 through #270, total of \$129,836.86 for the General, Water/Sewer, Electric, Trust and Agency Funds by motion of Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed.

PERMITS AND APPLICATIONS

Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Buncy and Braman voting yes, none opposed to accepting the permits and applications attached.

PROJECT: 0000010126 - UTILITY CHANGES-WATER TYPE: PLUMBING
PROPERTY: 100 FOREST AVE
ISSUED DATE: 2/15/2023
ISSUED TO: BENZ, ETHAN
100 FOREST AVE
SPRINGVILLE, NY 14141

PROJECT: 0000010127 - UTILITY CHANGES-ELECTRIC TYPE: ELECTRIC
PROPERTY: 7635 ZOAR RD
ISSUED DATE: 2/17/2023
ISSUED TO: WIBLE, BOYD
7635 ZOAR VALLEY RD.
SPRINGVILLE, NY 14141

PROJECT: 0000010128 - NONRES NONSTRUCTURAL TYPE: NONRES
PROPERTY: 271 W MAIN ST NONSTRUCTURAL
ISSUED DATE: 2/22/2023
ISSUED TO: NABOZNY, JP
271 W. MAIN ST.
SPRINGVILLE, NY 14141

PROJECT: 0000010129 - VIOLATION-TRASH TIRES ETC TYPE: VIOLATION
PROPERTY: 30 ELM ST
ISSUED DATE: 2/28/2023
ISSUED TO: HEIM, WILLIAM
12920 DOWD ROAD
SPRINGVILLE, NY 14141

DRAFT

March 6, 2023

Page (5)

PROJECT: 0000010130 - VIOLATION-COUCH AT ROAD/TRUCK TYPE:
PROPERTY: 168 MAPLE AVE VIOLATION
ISSUED DATE: 2/28/2023
ISSUED TO: STRESING, NATHAN
168 MAPLE AVE
SPRINGVILLE, NY 14141

PROJECT: 0000010131 - UTILITY CHANGES-SEWER TYPE:
PROPERTY: 10 WAVERLY ST PLUMBING
ISSUED DATE: 3/01/2023
ISSUED TO: NOVA GLASS & MIRRORS
10 WAVERLY ST
SPRINGVILLE, NY 14141

VILLAGE ATTORNEY NOTES

There was no Attorney's report this evening

TRUSTEE NOTES

Trustee Skelton had no report this evening.

Trustee Buncy informed everyone that the Springville Area Chamber of Commerce has begun the dissolution process.

Trustee Padasak had no report this evening.

Trustee Braman informed everyone that he recently attending a Historic Preservation Meeting regarding the sign at the Fresh store.

Mayor Michaels had no report this evening.

TREE COMMITTEE REPORT

There was no Tree Committee report this evening.

10. Adjourn Motion was made by Trustee Braman, seconded by Trustee Skelton; carried, Mayor Michaels, Trustees Braman, Skelton, Buncy and Padasak voting yes, none opposed to adjourn to Executive Session at 7:48 pm to discussion personnel and union issues.
11. Union Issues Upon return from Executive Session motion was made by Trustee Braman, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Braman, Padasak, Buncy and Skelton voting yes, none opposed to approve Village Attorney to be the Lead Representation regarding mediation and fact finding, if necessary, with the SEIU union. These services will be at the usual labor rate.

Respectfully submitted,

Holly Murtiff
Deputy Clerk

DRAFT

ATTACHMENT NO. A2

AGENDA DATE 3/20/23

VILLAGE OF SPRINGVILLE
2023 MINUTES

March 6, 2023

7:48 PM

An Executive Session of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time. Present were:

Mayor	Timothy Michaels
Trustees	Reed Braman Lindsay Buncy Mary Padasak Terry Skelton
Village Administrator	Liz Melock
Superintendent of Public Works	Duane Boberg (out at 8:07 pm)
Village Attorney	Paul Weiss
Deputy Clerk	Holly Murtiff

1. SEIU Union Discussions Those attending discussed current SEIU Union contract discussions.
2. Court Personnel Those attending discussed Springville Court personnel issues.
3. Adjourn Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to adjourn to Regular Meeting at 8:23 pm.

Respectfully submitted,

Holly Murtiff
Deputy Clerk

Village of Springville Tentative Budget for 2023-2024

	General Fund	Water Fund	Sewer Fund	Electric Fund
Appropriations (Expenditures)	4,052,899	1,098,215	1,431,538	4,300,597
Estimated Revenue (other than Real Property Taxes)	1,480,624	1,098,125	1,431,205	4,300,597
Reserve Fund Revenues	0	0	0	0
Appropriated Fund Balance	530,000	0	0	0

Total Funding Sources 2,010,624 1,098,125 1,431,205 4,300,597

Balance of Appropriations
 To be raised by Real Property Tax Levy 2,042,274

NYS Tax Cap for 2023-2024 (2%) 2,031,523
 Tax Cap Override Passed on 1/3/2023

Taxable Property Assessed Valuation 106,087,388
 Equalization Rate 2023-2024 34%
 Taxable Status Date 3/1/2022
 Valuation Date 7/1/2021

2023-2024 Village Tax Levy	\$ 2,042,274
-----------------------------------	---------------------

2023-2024 Tax Rate per \$1000	19.25087
--------------------------------------	-----------------

2022-2023 Tax Rate \$18.77495 2.3101% Increase

2023-2024 Levy Percentage Increase	4.0628%
---	----------------

2022-2023 Levy \$1,962,541 2.8114% Increase

**TENTATIVE BUDGET
 VILLAGE OF SPRINGVILLE
 2023-2024**

Resolutions:

1. Adopt/Table 2023-2024 Budget. Tax levy is \$2,042,274. Increase over last year of 4.0628% or \$79,733. See Tentative Budget.
2. Accept resignation of Village Justice Kelly O'Neal Adams effective March 31, 2023.
3. Accept resignation of Clerk to the Village Justice Kim Crone effective March 17, 2023.
4. Accept resignation of Lineman B - Brandon Smith effective March 27, 2023.
5. Approve new Substantial Completion date of June 30, 2023 for H&K and Goodwin due to documented delay of equipment from the manufacturer to the contractors. See attached Change Orders #1 & #4. No dollar change is requested with these change orders.
6. Approve USDA Invasive Species Property Access renewal request for Village rights of ways and parks and authorizes the Mayor to sign request form.
7. Approve MOU between Village of Springville and SGI P-TECH Academy for the purpose of providing summer employment and interviews for full time employment for the students and graduates of the electrical program at P-TECH since the Village is a municipal electric entity.
8. Award Landscaping Maintenance Contract to Chevalier Outdoor Living for the maintenance and planting of flower beds along Franklin, Fiddler's Green Park and two rain gardens at 65 Franklin St and the skatepark per the RFP due by March 16, 2023. The contract price is \$23,845.
9. Authorize Mayor to Sign Agreement with Erie County for CDBG funds for Franklin St Waterline Project with an estimated cost of \$493,765. CDBG funding is \$148,000 with the balance to be paid out of the water fund balance.
10. Authorize Administrator to Advertise for Roof replacement bid for the Village Hall at 5 W. Main St.

Discussion Items:

1. No Parking overnight restriction ends on Village streets April 1st
2. Reorganization meeting April 3rd at 7 pm at 65 Franklin St.
3. Free Summer Concerts have been scheduled and a flyer is on the Village Web page and Facebook and was sent out in the utility bills.
4. 96-gal garbage Tote delivery is scheduled for May 30-June 2, 2023. Property owner on record will be charged \$64 per tote on the Village Tax bill. Garbage totes will be set up for delivery to same properties that have recycling totes now except tax exemption properties.

CONTRACT CHANGE ORDER

	CHANGE ORDER NO. 1
PROJECT Wastewater Treatment Plant Upgrades	DATE 3/10/2023
CONTRACT Contract 2- Electrical Construction	MUNICIPALITY Village of Springville
OWNER Village of Springville	COUNTY/STATE Erie County, NY

To: Goodwin Electric Corp.

You are hereby requested to comply with the following changes to the contract documents:

Description of Changes:	CHANGE in Contract Price
Contract Time Extension	N/A

REASONS FOR CHANGE:

Time extension needed due to delay of equipment delivery from manufacturer to Contractor.

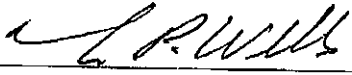
The amount of the Contract will be (Increased) By The Sum Of: \$ 0.00


The Contract Total including this and previous Change Orders Will Be: \$ 352,000.00

The Contract Period Provided for Substantial Completion Will Be (Extended) By: June 30, 2023.

This document will become a supplement to the contract and all provisions will apply hereto.

Approved _____
Village of Springville (Date)

Recommended  3/23/2023
Greenman-Pedersen, Inc. (Date)

Accepted  3-13-2023
Goodwin Electric Corp. (Date)

ATTACHMENTS:

Request for time extension from Goodwin Electric Corp.



Goodwin Electric Corp.

201 South Youngs Road

Williamsville, NY 14221

Phone: (716) 634-4000 Fax: (716) 634-4038

21-Feb-23

Greenman-Pedersen, Inc.

Tim Wells, Darren Pike

**RE: Springville Waste Water Treatment Plant Upgrades
Contract Extension Request**

Hello,

Per our conversations at the meeting last week, there are several equipment delivery delays that will impact our ability to complete the project on the scheduled March 4th date. Per the schedule provide by H&K at the meeting, a new substantial completion date of June 30th 2023 was discussed and appears plausible based on the delivery dates that both H&K and Goodwin have for the delayed equipment.

Please extend our contract substantial completion date to June 30th 2023.

If you have and questions, please do not hesitate to contact me.

Goodwin Electric Corp.,

A handwritten signature in black ink, appearing to read "Kevin Martin". The signature is written in a cursive, flowing style with some loops and flourishes.

Kevin Martin

Project Manager

CONTRACT CHANGE ORDER

	CHANGE ORDER NO. 4
PROJECT Wastewater Treatment Plant Upgrades	DATE 3/10/2023
CONTRACT Contract 1- General Construction	MUNICIPALITY Village of Springville
OWNER Village of Springville	COUNTY/STATE Erie County, NY

To: H&K Services, Inc.

You are hereby requested to comply with the following changes to the contract documents:

Description of Changes:	CHANGE in Contract Price
Contract Time Extension	N/A

REASONS FOR CHANGE:

Time extension needed due to delay of equipment delivery from manufacturer to Contractor.

The amount of the Contract will be (Increased) By The Sum Of: \$ 0.00

The Contract Total including this and previous Change Orders Will Be: \$ 5,569,303.00

The Contract Period Provided for Substantial Completion Will Be (Extended) By: June 30, 2023.

This document will become a supplement to the contract and all provisions will apply hereto.

Approved _____
Village of Springville (Date)

Recommended *SPWMB* _____
Greenman-Pedersen, Inc. 3/13/2023 (Date)

Accepted *Craig Lombardi* _____
H&K Services, Inc. 3/13/22 (Date)

ATTACHMENTS:

Request for Time Extension from H&K Services, Inc.

HK H&K Services, Inc.
12025 Leon New Albion Road
Leon NY 14751

February 17, 2023

Timothy P. Wells, P.E.
Greenman-Pedersen, Inc.
8 Gibson Street
North East, PA 16428

Ref: Springville WWTP Upgrades

Dear Mr. Wells,

We have recently learned that the process equipment from Smith & Loveless for the new Grit Building is being significantly delayed. I have attached letters from both Koester Associates and Smith & Loveless explaining the reason for the delays in detail. As we have previously discussed, these delays are beyond our control and will have an impact on the project schedule and completion dates.

We would respectfully request an extension to the Substantial Completion date of the Project. At this time, we would expect to be Substantially Complete on June 30, 2023.

Sincerely,

Craig Lombardi

Craig Lombardi
Construction Manager

attachments 2



KOESTER®

February 16, 2023

Craig Lombardi
H&K Services
12025 Leon new Albion Rd.
Leon, NY 14751

Ref: Springville, NY WWTP Upgrades

Mr. Lombardi,

Attached to this document please find the letter from Smith and Loveless regarding the status of the balance of equipment due at the Springville, Ny WWTP. Due to supply chain disturbances encountered in 2022 affecting both electrical and mechanical materials and/or components has led to the delay in completion of the balance of equipment. Many of these components are due into the final fabrication shop in the next two weeks.

I have spoken with the Vice President of S&L, and he has assured me that as soon as these components come into the final fabrication and assembly areas that they will be put at the front of the line and expedited. Currently, S&L is projecting the remaining balance of equipment will be completed by the end of March, 2023.

Our project management team will keep in close communication with S&L and will advise should there be any changes.

We are deeply sorry for the delay in the equipment being delivered to the site. S&L is doing everything that they can right now to push these products out the door.

If you have any questions, please contact the undersigned.

Thank you,

Michael Ademovic
Sr. Vice President
Koester Associates
C: 315-790-0561
mademovic@koesterassociates.com

CC. Mark Koester, CEO
Cindy Brown, Project Manager



Smith & Loveless, Inc.

February 14, 2023

H-K Services
Attention: Mr. Hirschman & Mr. Lombardi

Re: Springville, NY
S/N 03-03059 & ZS-01023

Gentlemen,

The delay of your project has been centered around material availability and supply chain disturbances encountered in 2022, affecting both mechanical and electrical materials. As 2023 begun, we've started to see parts and components arrive at our Lenexa, KS manufacturing facility. Currently, we continue to see the completion of the entire system by the end of March. Below is a summary of what we have received and what is yet to arrive.

03-03059 (vortex grit mechanism) – The structural parts less the drive tube are complete. The drive tube pipe & flange is due in 2/15 and should be completed next week. The gear box arrived January 9th. The gear box is complete. We are still missing the pump impeller from the machining process but is due 2/22. The vacuum priming panel is complete and the local panel requires additional parts due 3/1. The main problem remains with the main control panel enclosure. The actual panel enclosure was improved to 2/17.

ZS-01023 (grit dewatering equipment) – the cyclone is in stock. We have all the parts and material for the fabrication of the conveyor and is currently scheduled for completion to match the 03-03059. We recently received the motor and gearbox. Fabrication is in the final stages. We will then be able to blast and ready for assembly of the dewatering equipment.

We again apologize for the absence of communication. If there is a change in the above, I will personally communicate with you.

Sincerely,

Ryan Cochran
S&L

cc: Mike Ademovic, Cindy Brown, Mark Koester - Koester Associates

14040 Santa Fe Trail Drive. Lenexa, KS 66215
P: 913.888.5201 F: 913.748.0106
www.smithandloveless.com



United States Department of Agriculture

Year: 2023

Grid Number: _____

Box Tree Moth and
European Cherry Fruit Fly
Response

Property Access Request

United States Department of Agriculture is requesting permission to trap for an invasive pest, the Box Tree Moth (BTM) and/or the European Cherry Fruit Fly (ECFF) on your property.

- USDA has my permission to place a BTM/ECFF trap or traps on my property. I understand that the trap(s) will be serviced at least every 3 weeks and will be removed on or before November 30th.
- Trap service notification is not necessary.
- I would like to be notified each time trap service is performed.
- USDA does not have permission to place a BTM/ECFF trap or traps on my property.

Property Location(s): ALL PROPERTIES

Authority Granted By: TIMOTHY P. MICHAELS
Printed Name

Signature

Date

3/20/2023

Phone Number: 716-258-8418

United States Department of Agriculture
Animal and Plant Health Inspection Service
Plant Protection and
Quarantine
801 Richfield St. Building A
Lockport, NY 14094
1-800-249-2363
www.aphis.usda.gov

Pest Alert

Animal and Plant Health Inspection Service
Plant Protection and Quarantine

European Cherry Fruit Fly (*Rhagoletis cerasi*)



Adult European cherry fruit fly (Bløpix, S.D. Lund, www.bløpix.com)

European cherry fruit fly is the most serious pest of cherries in Europe. The fly attacks ripening fruit, causing it to rot and fall off the tree. In heavily infested areas, the fly can destroy up to 100 percent of cherry and other host plants if left uncontrolled.

Distribution

European cherry fruit fly is found throughout Europe and in parts of West and Central Asia. In 2016, Canada confirmed this pest on wild honeysuckle at several sites in Ontario. In 2017, the United States found European cherry fruit fly on traps hung in wild honeysuckle plants and sweet cherry trees along the Niagara River in New York. This was the first U.S. detection of European cherry fruit fly.

Damage

European cherry fruit fly attacks only the fruit of its host plants. Larvae-infested fruit may have dark soft spots or appear wilted or shriveled. As mature larvae emerge from the fruit, they may leave behind visible exit holes.

If European cherry fruit fly becomes established in the United States, it could affect U.S. access to foreign cherry markets and cause lower prices and economic losses for U.S. cherry growers.

Host Range and At-Risk Areas of the United States

European cherry fruit fly prefers sweet cherries and honeysuckle, but may also attack tart cherries. If this pest establishes itself in New York and spreads to other parts of the country, it could threaten commercial cherry production along the Pacific Coast (California, Oregon, and Washington), in the Northeast (Maryland, New York, and Pennsylvania), and in several Western and Central States (Colorado, Michigan, New Mexico, and Utah).

Appearance and Life Cycle

Adult flies range in length from 1/8 to 3/16 of an inch (3.5–4.0 millimeters). Both males and females are mostly black with yellow to orange heads. A

large yellow dot is visible on their backs. The wings are transparent with dark bands.

Adults typically emerge from May to July and have an average lifespan of 2 to 4 weeks. Females usually lay one egg beneath the skin of each piece of fruit. Once they hatch from the eggs, the larvae develop inside the fruit and feed for up to 6 weeks. As the larvae develop, they damage the fruit pulp. Mature larvae exit the fruit through emergence holes, drop to the ground, and burrow into the soil. Once in the soil, they pupate within a few days and overwinter in the soil underneath or near the host plant.

Preventing Fruit Fly Spread

When U.S. Department of Agriculture (USDA) or State agriculture officials find an infestation of invasive fruit flies that could damage crops in this country, State regulatory officials first establish an intrastate quarantine to prevent the pest's spread within that State. USDA then establishes a parallel interstate quarantine to keep the

pest from spreading to other States. Together, these quarantines allow State and Federal officials to control and suppress the outbreak locally and regulate the movement of host fruits, nursery plants, and other items that could harbor the pest. These efforts help protect growers in other vulnerable parts of the country.

What You Can Do

Please cooperate with agricultural workers who may be in your area surveying for the pest. In areas where the pest has been found, agricultural workers may request approval from the property owner to apply treatment to prevent the spread.

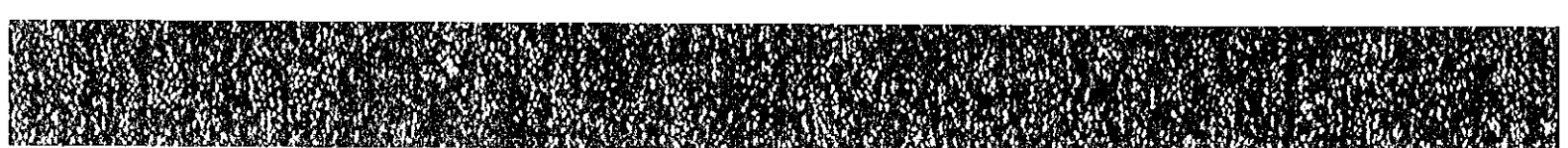
When traveling, declare all food, live animals, and plant or animal products to a U.S. Customs and Border Protection officer or agriculture specialist at the first port of entry. If your items are generally allowed, the inspector will check them to make sure they are free from pests and disease.

If you travel to Canada, be advised that you may not bring cherries from Ontario into the United States. Cherries from other Canadian provinces are allowed if they are accompanied by a receipt or other document that confirms the fruit's origin. For more information, view the Federal Order: www.aphis.usda.gov/import_export/plants/plant_imports/federal_order/downloads/2017/DA-2017-15.pdf.

Learn More

To learn more, visit USDA's exotic fruit fly Web site (www.aphis.usda.gov/plant-health/ff) or contact:

- **The New York State Integrated Pest Management Program**
nysipm.cornell.edu/agriculture/fruits
- **Your local Extension office**
www.nifa.usda.gov/Extension
- **Your State department of agriculture**
www.nationalplantboard.org/member
- **The nearest USDA Animal and Plant Health Inspection Service office**
www.aphis.usda.gov/planthealth/sphd



Pest Alert

Plant Protection and Quarantine

Box Tree Moth (*Cydalima perspectalis*)

The box tree moth is an invasive pest that primarily feeds and completes its life cycle on boxwood species (*Buxus* spp). In its native range, it also feeds on burning bush (*Euonymus alatus*), Japanese spindletree (*E. japonicus*), purple holly (*Ilex chinensis*), and orange jessamine (*Murraya paniculata*) once all nearby boxwoods are completely defoliated.

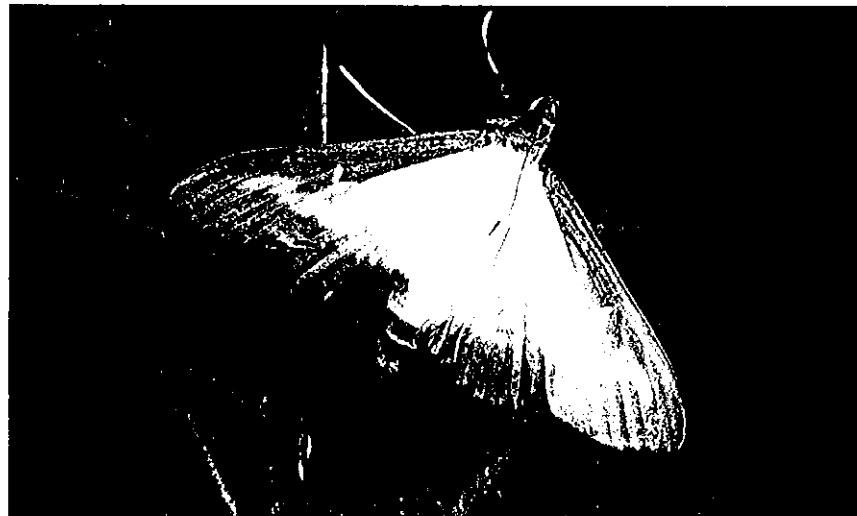
Distribution and Spread

The box tree moth is native to temperate and subtropical regions in Asia. It was first reported in Europe in 2007, after which it spread rapidly across European countries and into Western Asia and Northern Africa. In 2018, it was documented in Canada, and in 2021, the U.S. Department of Agriculture (USDA) confirmed the presence of the moth in Niagara County, NY, near the Canadian border. The rate of spread for the box tree moth has varied since its introduction in Europe, with some cases peaking at 96 miles per year. Long distance movement of the box tree moth across Europe occurred primarily through the movement of infested boxwood plantings.

Box tree moths are highly mobile and are good fliers. Natural spread of this moth in Europe is about 3 to 6 miles per year. One analysis from Europe concluded that natural dispersal from continental Europe to the United Kingdom was possible, suggesting sustained adult flights of over 20 miles.

Damage

In 2014, boxwood made up 15 percent of broadleaf evergreen sales in the United States, and the estimated value was \$126 million (USDA-NASS, 2015). Boxwoods are



Adult moths (top and bottom left), damage (bottom)

typically planted as ornamentals and used for edging, as hedges, and/or clipped into different shapes to make topiaries. The box tree moth can cause heavy defoliation of boxwood plants if populations are left unchecked. Defoliation of existing and new growth can kill the plant. If no foliage is available, larvae have been observed feeding on the bark, which can cause branches or the entire plant to die.

Description

Adult box tree moths generally have white bodies with a brown head and abdomen. Their wings are white and slightly iridescent, with an irregular thick brown border spanning 1.6

to 1.8 inches. Some adults have completely brown wings with a small white streak on each forewing. Males and females show both colorations.

The eggs are pale yellow and average 0.04 inches in size. They are laid in flat clusters of about 5 to 20 on the underside of boxwood leaves. As they mature, a black spot appears marking the larval head.

Newly hatched larvae have black heads and are green to yellow in color. As they age, dark brown stripes develop on the body. The most mature larvae are about 1.6 inches long and have thin white and thick black stripes and black dots outlined in white along the length of the body.

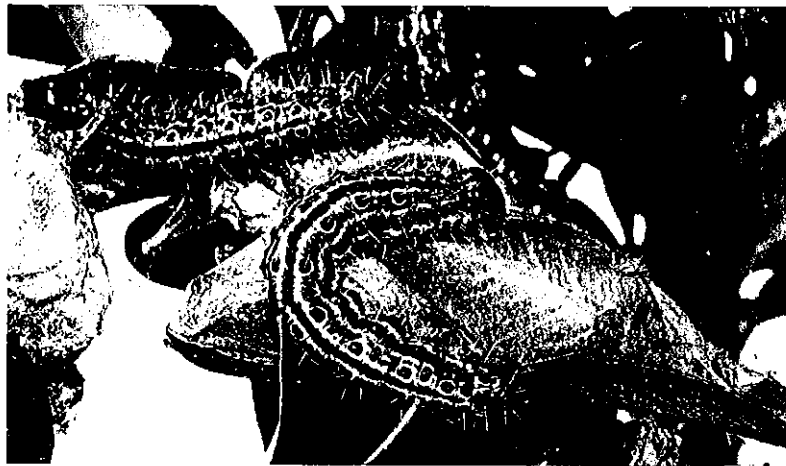
Pupae develop inside a silk cocoon and are 0.6 to 0.8 inches long. They are initially green, with black stripes on the back, and turn brown as they mature.

Life Cycle

Adult female box tree moths lay their eggs singly or in clusters of about 5 to 20 in a gelatinous mass on the underside of boxwood leaves. Box tree moths overwinter as larvae. Once temperatures rise, overwintering larvae emerge and typically begin feeding in March, continuing until they pupate in late April to early May. As they develop, they spin silken webs to hold leaves together and create protected areas to feed. They tend to feed on leaves in the lower portion of host plants but reside in the upper portion and remain active until September or October.

Pupation occurs on the host leaves in silk cocoons. If the boxwood host is defoliated, pupation may occur away from the host plant using leaves from the surrounding area. Pupae will typically first appear in April or May and will be present continuously through the summer and into the fall, depending on the local climate and timing of generations.

Adults first emerge from the overwintering generation between April and July, depending on climate and temperature. Subsequent generations are active between June and October. Adults typically live for 2 weeks after emergence.



Caterpillars, webbing, and frass (top); pupa (bottom left); magnified egg masses (bottom right)

Where To Look

Signs of damage may not appear at the beginning of an infestation because young larvae hide among twigs and leaves. Larvae skeletonize the leaves and feed on the bark, causing defoliation and dryness, leading to the plant's death. Signs of feeding include green-black frass (excrement) and webbing.

The female moths lay their eggs on the underside of the leaves of boxwoods.

Report Your Findings

If you find an insect that you suspect is the box tree moth in New York, please submit an online report to have the specimen identified properly: www.arcg.is/1Df8Se.

For questions, please call USDA at 1-800-249-2363. You may also contact your local Extension office or State Plant Regulatory Official.

To locate an Extension specialist near you, go to the USDA website at www.nifa.usda.gov/Extension. A directory of State Plant Regulatory Officials is available on the National Plant Board website at www.nationalplantboard.org/membership.





Animal Plant Health
Inspection Service

Emergency & Regulatory
Compliance Services

Investigative & Enforcement Service
Animal Health Enforcement & Tort Claim Branch
250 Marquette Ave Suite 410
Minneapolis, MN 55401

To Whom It May Concern:

The United States Department of Agriculture (USDA) as an agency of the Federal government is a self-insured entity.

The Federal Tort Claims Act (28 U.S. C. 1346(b), 2671 et seq) is the legal mechanism for compensating persons injured or property damaged by a negligent or wrongful act of a Federal employee, when committed within the scope of their employment.

Employees of the USDA are Federal employees and would be covered by Federal workers' compensation insurance if injured while in the performance of their duties.

I hope this information is satisfactory and meets your requirements for proof of insurance. If you have any questions or concerns, you may contact me at Area Code (612) 336-3269.

Sincerely,

ELIZABETH
JOHNSON
GROTH

Digitally signed by
ELIZABETH JOHNSON
GROTH
Date: 2022.08.31 07:53:40
-05'00'

Elizabeth Groth
Legal Administrative Specialist

Memorandum of Understanding
Springville-Griffith Institute Central School District (Applicant)
Erie 2-Chautauqua-Cattaraugus Board of Cooperative Educational Services
(Implementation Agency) Consortium
WNY Careers in Advanced Manufacturing P-TECH Academy

This cooperative agreement reflects the overall commitment as well as the specific responsibilities and the roles of the Springville-Griffith Institute Central School District (Applicant), Erie 2-Chautauqua-Cattaraugus Board of Cooperative Educational Services (Implementation Agency), Alfred State College (Higher Education Partner), Manufacturers Association of the Southern Tier representing members of manufacturing and precision machining industries (Business Partner), Buffalo Niagara Manufacturing Alliance representing members of the manufacturing industries of the Buffalo Niagara region (Business Partner), Dream It. Do It. Western New York (Industry Liaison), and the public school districts of: East Aurora Union Free School District, Eden Central School District, Gowanda Central School District, Hamburg Central School District, Holland Central School District, Iroquois Central School District, North Collins Central School District, Orchard Park Central School District, and Springville-Griffith Institute Central School District.

Per the NYSED Consortium Policy for State and Federal Discretionary Grant Program, Springville-Griffith Institute Central School District will not act solely as a flow-through for grant funds to pass to other recipients and will be responsible for the performance of any services provided by the partner/consortium members, any partners, consultants, or other organizations, and coordinate participation. The Springville-Griffith Institute Central School District agrees to facilitate communication with and between Alfred State College and Manufacturers Association of the Southern Tier, representing members of manufacturing and precision machining industries, Buffalo Niagara Manufacturing Alliance, representing members of the manufacturing industries of the Buffalo Niagara region, and Dream It. Do It. Western New York in order to ensure that the partner/all consortium members fully know all aspects/activities that will be conducted through this grant program.

All Partners should review their respective roles and responsibilities outlined below and sign the MOU to indicate their commitment to fulfilling all of these and any additional responsibilities they may indicate.

Responsibilities of Partners

Springville-Griffith Institute Central School District (Lead Applicant): Essential responsibilities of this P-12 partner include:

- Committing so that by the end of this funding period each High School that has a NYS P-TECH program within it must have a partnership that gives all students access and the opportunity to obtain at least one college credit including but not limited to an Early College High School, Dual Enrollment, or Advanced Placement Courses. Such programming shall not be funded by this award (NYS P-TECH). This requirement shall be evidenced by an annual attestation by the Superintendent of Schools.
- Forming a strong partnership, documented in a formal agreement, with the higher education and business/employer partners and any other community partners;
- Recruiting academically and/or economically at-risk and other under-represented students for enrollment;
- Identifying key leadership personnel with decision-making responsibility to identify resources and resolve any issues that hamper full implementation of the NYS P-TECH model;
- Identifying potential school leaders who have demonstrated the ability to drive exceptional student outcomes; are dedicated to working with under-served students and their families; can provide the leadership skills essential for program success; and can integrate high school, college, and work-based learning experiences, and in cases where a new school leader is hired, working with the higher education and business/employer partners to select the school leader;
- Working with higher education and business/employer partners to develop a seamless scope and sequence of courses that enables all students to earn college credits or an associate degree within the time allotted or up to six years that includes workplace learning;
- Establishing a college-going culture for all students that begins on the first day of enrollment and continues throughout all years of the program, engaging students in instruction on key “college knowledge”, career and development skills, as well as academic and personal behaviors. This includes but is not limited to time management; collaboration; problem-solving; leadership; study skills; communication; and tenacity. Credit-bearing college coursework and tutoring should be introduced no later than the 10th grade.
- Introducing the career and industry focus for all students beginning on the first day of enrollment and continuing throughout the program by infusing workplace skills and industry content into academic courses and offering time in the school schedule and calendar for the full range of workplace learning, e.g., mentoring, workplace visits, job shadowing, internships, etc.;
- Offering multiple pathways for students with varying levels of academic achievement in 8th grade to participate, accumulate college credit and/or complete the full program successfully;
- Preparing students for college-level coursework, so remedial coursework at the postsecondary level is not necessary;
- Providing relevant and ongoing professional development for the principal/school leader and all participating teachers, including support and frequent exchanges during the school year; and
- Maximizing available funding streams (in addition to the State appropriation), such as federal School Improvement Grants and Perkins program funding, to support the needs of

participating students. (Please note: Students participating in the NYS P-TECH Program will NOT be eligible for TAP or Pell.)

Erie 2-Chautauqua-Cattaraugus Board of Cooperative Educational Services (Implementation Agency): Essential responsibilities of this implementation agency include:

- Developing strong partnerships, documented in a formal agreement, with the K-12 and higher education partners and any other community partners;
- Identifying existing key staff to coordinate planning and operations;
- Convening all partners, coordinate the planning process by engaging the CAM P-TECH Academy Steering committee;
- Overseeing student and staff recruitment in all years of operation of the grant award;
- Securing and preparing adequate program space for the CAM P-TECH Academy;
- Providing adequate technical support and oversight of all electronic learning devices utilized throughout the program;
- Providing certified, experienced Career and Technical Education and Educational Administrative oversight of the program;
- Supporting existing infrastructures to maintain the goals and purpose of the CAM Academy;
- Ensuring curriculum content, development and delivery of advanced Regents track educational program with integrated programming leading to an AOS or AAS degree;
- Providing professional development opportunities for program staff in data-driven instruction and areas to contribute to successful student outcomes;
- Providing professional development and, 1-to-1 technology needs for a personalized learning culture;
- Providing public relations and communication support for program promotion, recruitment, development and expansion;
- Ensuring integrated Career and Technical education project-based learning opportunities are available for students during recruitment and all aspects of the program;
- Ensuring all faculty are highly qualified and effective and equipped with skills and knowledge of at-risk populations;
- Providing safe, secure and appropriate learning environment for students at all times, regardless of age, ability or career path;
- Providing transportation, when needed, for experiential learning experiences approved by the steering committee and program director;
- Developing a relevant, attainable and rigorous scope and sequence in collaboration with all partners;
- Providing dedicated staff to work on the initiative, including an Industry Liaison who has the authority to coordinate with the school on the business/employer partners' behalf;
- Introducing career and industry opportunities to all students on the first day of the program and throughout the entire program, while infusing workplace skills and industry content into academic courses. Committing to dedicate time during the school schedule for a full range of workplace learning, i.e. mentoring, workplace visits, job shadowing, internships, etc.;
- Offering multiple pathways for students with varying levels of academic achievement in 8th grade to participate and complete the full six-year program successfully;
- Preparing students for college-level coursework, so remedial coursework at the post-secondary level is not necessary;
- Promoting and engage partners to expand this collaborative to provide sustainability, relevant programming and successful outcomes for students;

- Facilitating site visits and additional professional learning opportunities for members of the steering committee;
- Pursuing the creation of free-standing CAM P-TECH Academy through expanded partnerships and collaborations;
- Providing relevant and ongoing professional development for the principal/school leader and all teachers, including support and frequent exchanges during the school year; and
- Maximizing available funding streams (in addition to the State appropriation), such as federal School Improvement Grants and Perkins program funding, to support the needs of participating students.

Alfred State College (Higher Education Partner): Essential responsibilities of higher education partners include:

- Forming a strong partnership, documented in a formal agreement, with the K-12 and business/employer partners and any other community partners;
- Identifying key leadership personnel with decision-making responsibility to identify resources and resolve any issues that hamper full implementation of the NYS P-TECH model;
- Identifying proper college courses to include in the program's scope and sequence, ensuring that students can earn college credits and/or an associate degree (or the two-year degree that is the industry standard for the targeted jobs) during the allotted time of the NYS P-TECH program;
- Identifying proper coursework and experiences to introduce students to college coursework beginning no later than the 10th grade;
- Ensuring that the higher education credits earned in the program are transcript-based and acceptable toward the associate degree to be earned from the higher education partner;
- Working with the high school to determine which courses will be taught by college faculty, which by high school teachers with adjunct status, and which by a combination of the two (and ensuring the appropriate college-level rigor of courses taught by adjunct faculty);
- Collaborating with high school faculty to ensure that course content will prepare students for college work;
- Collaborating with high school faculty to develop a plan for early diagnosis and interventions for students who require additional academic assistance (Please note: Funds for this program cannot be spent on college remedial coursework; therefore, all high school coursework should prepare students to seamlessly enter college level courses.);
- Collaborating with business/employer partner(s) to align college coursework with relevant technical skills and workplace competencies, as defined by industry;
- Maintaining student advisory resources and credit transfer policies that protect the pathway to degree completion for participating students;
- Committing to maximize available funding streams (in addition to the State appropriation) and waive or reduce tuition costs per credit to no more than existing "college in the high school" rates (Please note: Students participating in the NYS P-TECH Program will NOT be eligible for TAP or Pell); and
- Providing dedicated staff to work on the initiative, including a College Liaison who has the authority to coordinate with the school on the college/university partner's behalf.

Manufacturers Association of the Southern Tier, Buffalo Niagara Manufacturing Alliance, and Business/Employer Partners: Essential responsibilities of business/employer partners include:

- Forming a strong partnership, documented in a formal agreement, with the K-12 and higher education partners and any other community partners;
- Providing guidance, input and support during the planning and implementation of the P-TECH award;
- Identifying key leadership personnel with decision-making responsibility to identify resources and resolve any issues that hamper full implementation of the NYS P-TECH model;
- Committing to provide completers of the NYS P-TECH program serious consideration for a job interview and/or a job following completion of the program and satisfactorily meeting any employment evaluations and/or applicable hiring standards.
- Identifying a mentor for every participating student (a sample commitment would be for mentors to participate in at least two face-to-face opportunities with their mentee per year and communicate with their mentee online every week with an approximate time commitment of 30 minutes per week);
- Creating an up-to-date skills map for the industry/sector that identifies essential job requirements;
- Collaborating with the K-12 and higher education partners to identify the post-secondary two-year degree that will ensure students meet industry expectations and validating the proposed scope and sequence;
- Providing workplace visits, speakers, internships, and apprenticeships for participating students;
- Collaborating with K-12 and higher education staff to align technical skills and workplace competencies with curriculum, course offerings, and other resources; and
- Providing dedicated staff to work on the initiative, including an Industry Liaison who has the authority to coordinate with the school on the business/employer partners' behalf.

Dream It. Do It. Western New York (Industry Liaison): Essential responsibilities include:

- Assist with educational programming and curriculum development for the Careers in Advance Manufacturing P-TECH Academy program when requested by E2CCB and/or Springville-Griffith Institute CSD.
- Provide workplace visits (virtually or in-person), guest speakers from industry, and internship and apprenticeship opportunities.
- Coordinate Work-Based Learning experiences.
- Collaborate with P-12 and higher education staff to align technical skills and workplace competencies with curriculum, course offerings and other resources.
- Provide updates to business and community partners about Careers in Advanced Manufacturing P-TECH Academy planning, implementation, programming, and work-based learning data and experiences.
- Visit or coordinate web-based or in-person meetings with the Careers in Advanced Manufacturing P-TECH Academy to become familiar with the students and the programs.
- Provide E2CCB and Springville-Griffith Institute CSD with a quarterly report of hours spent on Careers in Advanced Manufacturing P-TECH Academy programming items.

Component Districts of Erie 2-Chautauqua-Cattaraugus BOCES: Essential responsibilities of component school districts East Aurora Union Free School District, Eden Central School District, Gowanda Central School District*, Holland Central School District, Iroquois Central School District, North Collins Central School District, Orchard Park Central School District, Springville-Griffith Institute Central School District, and Hamburg Central School District (a component school district of Erie 1 BOCES):

- Committing to fully implement the CAM P-TECH Academy, a NYS P-TECH model, serving all students in the same common location beginning in 9th grade to assure that all students have a consistent, innovative program and college and career culture;
- Ensuring all faculty have the opportunity to collaborate and focus on NYS P-TECH instructional and support services;
- Forming strong partnerships, documented in a formal agreement, with the higher education and business/employer partners and any other communities partners;
- Recruiting and engaging academically at-risk and other under-represented students for potential enrollment;
- Providing transportation to the CAM P-TECH Academy during the existing academic calendar year;
- Reserving slots in P-TECH Co-Ser for potential students of the CAM P-TECH Academy.
- Providing resources for districts students accepted into the CAM P-TECH Academy;
- Providing district supports for recruitment, retention and continuity for students engaged in the CAM Academy; and
- Supporting the ongoing recruitment of students throughout middle school.

Cattaraugus-Allegany Board of Cooperative Educational Services (Cross-Contract Partner): Essential responsibilities of cross-contract partner includes:

- Recruiting and engaging academically at-risk and other under-represented students for potential enrollment;
- Providing transportation to the CAM P-TECH Academy during the existing academic calendar year;
- Reserving slots in P-TECH Co-Ser for potential students of the CAM P-TECH Academy;
- Providing resources for districts students accepted into the CAM P-TECH Academy;
- Providing district supports for recruitment, retention and continuity for students engaged in the CAM P-TECH Academy;
- Creating and disseminating CAM P-TECH recruitment materials at CTE recruitment events and Open Houses; and
- Providing transportation to interested middle school students and parents to tour CAM P-TECH Academy to support recruitment efforts.

In addition, all partners must commit to participate in a statewide network of NYS P-TECH schools and to working with colleagues to share expertise and experience on the development of the NYS P-TECH model, as well as pertinent resources, tools, and strategies.

Memorandum of Understanding
Springville-Griffith Institute Central School District (Applicant)
Erie 2-Chautauqua-Cattaraugus Board of Cooperative Educational Services
(Implementation Agency) Consortium
WNY Careers in Advanced Manufacturing P-TECH Academy

Springville-Griffith Institute Central
School District, Applicant

James Bialasik, Superintendent

Erie 2-Chautauqua-Cattaraugus BOCES
Implementation Agency

Dr. David O'Rourke, District Superintendent

Alfred State College
Higher Education Partner

Kristin R. Poppo, Provost, Office of Vice
President for Academic Affairs

Manufacturers Association of the Southern Tier
Industry Partner

Todd Trantum, Executive Director

Buffalo Niagara Manufacturing Alliance
Industry Partner

Peter Ahrens, Executive Director

Dream It. Do It. Western New York
Industry Liaison

Todd Trantum, Executive Director

East Aurora Union Free School District

Brian Russ, Superintendent

Eden Central School District

Sandra Anzalone, Superintendent

Gowanda Central School District*

Robert Anderson, Superintendent

Hamburg Central School District

Michael Cornell, Superintendent

Memorandum of Understanding
Springville-Griffith Institute Central School District (Applicant)
Erie 2-Chautauqua-Cattaraugus Board of Cooperative Educational Services
(Implementation Agency) Consortium
WNY Careers in Advanced Manufacturing P-TECH Academy

Holland Central School District

Eric Lawton, Superintendent

Iroquois Central School District

Douglas Scofield, Superintendent

North Collins Central School District

Scott Taylor, Superintendent

Orchard Park Central School District

David Lilleck, Superintendent

Memorandum of Understanding
Springville-Griffith Institute Central School District (Applicant)
Erie 2-Chautauqua-Cattaraugus Board of Cooperative Educational Services
(Implementation Agency) Consortium
WNY Careers in Advanced Manufacturing P-TECH Academy

Allied Circuits
Business/Employer Partner

Chris Aquiline, Partner, CFO

Airserco Manufacturing, LLC
Business/Employer Partner

Liza Jane Bobseine, CEO

Erie County Agricultural Society
Business/Employer Partner

Jessica Underberg, CEO/Fair Manager

FlexOvit
Business/Employer Partner

Debra Ward, Human Resources Manager

Koike Aronson, Inc
Business/Employer Partner

Rachael Becht, Director, HR & Safety

L.A. Woolley Electric, Inc
Business/Employer Partner

John A. Woolley, Executive Director

Village of Springville
Business/Employer Partner

Liz Melock, Village Administrator



Service Proposal

VILLAGE OF SPRINGVILLE
5 WEST MAIN STREET
SPRINGVILLE, NY 14141

Sales: Susan Frank
Village of Springville 2023
 5 West Main Street Springville, NY 14141

Est ID: EST2019969
Date: Mar-03-2023

Email: lmelock@villageofspringvilleny.com
Phone: 716-592-4936 x 1467

CONTRACT SERVICES

Areas Included:

Season Price **OK?**
\$0.00

- Fiddler's Green Monument, Gazebo & Existing Tree Beds
- Franklin Street - 6 Bump Outs & Existing Treed Beds
- 65 Franklin Street, Rain Garden & Existing Tree Beds in Parking Area
- Rain Garden & Beds at Skate Park

Spring Cleanup

\$7,740.00

- Plant material will be pruned to remove dead, diseased, and damaged growth
- Beds will be thoroughly weeded and cleared of trimmings and other debris
- Beds will be edged with a dug edge where appropriate
- Plant material will be fertilized with a balanced bed fertilizer
- Pre-emergent weed control will be applied to bed areas by a certified professional
- Beds will be mulched with a natural hardwood bark mulch

Installation of Annuals & Bed Maintenance #1

\$5,225.00

- Plant material will be pruned as appropriate for growth habits
- Perennials and bulbs will be dead-headed as needed
- Beds will be thoroughly weeded and cleared of trimmings and other debris
- Bed edges will be freshened but not re-cut
- Mulch will be worked up to freshen appearance
- Approximately 300 petunias will be planted in the first three areas (no flowers in the skate park)
- Plant material will be fertilized with a balanced bed fertilizer as needed
- Watering of annuals will be the responsibility of the village and should be done approximately 3 times per week dependent on weather conditions

Chevalier Outdoor Living
 9580 Route 39
 Springville, NY 14141

P.(716) 592-0854

YourOutdoorLivingSpace.com
 office@yourooutdoorlivingspace.com

CONTRACT SERVICES

Season Price

OK?

Bed Maintenance #2

\$2,720.00

- Plant material will be pruned as appropriate for growth habits
- Perennials and bulbs will be dead-headed as needed
- Beds will be thoroughly weeded and cleared of trimmings and other debris
- Bed edges will be freshened but not re-cut
- Mulch will be worked up to freshen appearance
- Plant material will be fertilized with a balanced bed fertilizer as needed
- Pre-emergent weed control will be applied to bed areas at properly timed intervals by a certified professional

Bed Maintenance #3

\$2,720.00

- Plant material will be pruned as appropriate for growth habits
- Perennials and bulbs will be dead-headed as needed
- Beds will be thoroughly weeded and cleared of trimmings and other debris
- Bed edges will be freshened but not re-cut
- Mulch will be worked up to freshen appearance
- Plant material will be fertilized with a balanced bed fertilizer as needed

Bed Maintenance #4

\$2,720.00

- Plant material will be pruned as appropriate for growth habits
- Perennials and bulbs will be dead-headed as needed
- Beds will be thoroughly weeded and cleared of trimmings and other debris
- Bed edges will be freshened but not re-cut
- Mulch will be worked up to freshen appearance
- Plant material will be fertilized with a balanced bed fertilizer as needed
- Pre-emergent weed control will be applied to bed areas at properly timed intervals by a certified professional

Bed Maintenance #5

\$2,720.00

- Beds will be thoroughly weeded
- Plant material will be cut back for winter
- Annuals will be pulled and disposed of off-site
- Beds will be cleared of trimmings and other debris
- Service may be performed over two visits (coordinating with frost and weather conditions)

Payment Schedule:

\$0.00

- Spring Cleanup: Half to schedule, balance upon completion
- Installation of Annuals & Bed Maintenance #1: Half to schedule, balance upon completion
- Bed Maintenance #2, #3, #4 and #5: Due upon completion of each service

Acceptance of Proposal: Chevalier Outdoor Living (COL) is authorized to do the work as specified. It is understood that the work will be done in a professional manner according to industry standards; that 8.75% sales tax will be charged unless proof of exemption is given; that changes to this contract will be made only in writing; and that payment will be made as specified. We accept checks and major credit cards. Contract valid only if signed, dated, and returned within 15 days. After 15 days, call for scheduling availability and price variations.

Installment Agreements: The first installment is due with the signed contract. All additional installments are due by due date on invoices. If not paid within five (5) days, service may be discontinued until paid. If not paid within thirty (30) days, a 16% annum finance charge will be added.

Single Service Contracts: All payments are to be made according to the contract. Final payment is due upon completion of the work. If not paid within thirty (30) days, a 16% annum finance charge will be added.

Cancellations: Cancellations within three (3) days will incur NO penalties. You may cancel this contract until midnight of the third day after the day on which you signed it. Cancellation occurs when written notice of cancellation is given to COL or put in the mail to COL with proper postage and postmarked by the third day. After three (3) days, client will be responsible for full payment of all services and materials already provided plus a fee of 10% of the full value of the contract. If payments made exceed this amount, a refund will be issued within 30 days.

Warranty Terms: New trees, shrubs, perennials, and grass plantings are guaranteed for one (1) year, provided proper and necessary care was given during that time frame. COL does not guarantee annuals. All replacements will be completed once. Our warranty does not cover vandalism, acts of God, damage done by animals, lack of proper care which includes watering and improper grading completed by others.

Change Orders: Alterations or deviations from specifications outlined in the contract or plans involving extra cost will be executed in written change order forms and will be an additional cost over and above the original contract.

Any and all questions or concerns must be brought to the attention of the Main Office of Chevalier Outdoor Living at 716-592-0854 within three (3) business days of the completion of the work. Failure to do so implies acceptance of work as is.

Full Contract: \$23,845.00 Tax Exempt

Contract to include 2 (two) one year extensions to be agreed upon by both parties by March 1st with 2% increase per extension

Estimate authorized by: _____
Susan Frank

Estimate approved by: _____
TIMOTHY P. MICHAELS

Signature Date: _____
03/03/2023

Signature Date: _____

VILLAGE OF SPRINGVILLE
DEPARTMENT OF PUBLIC WORKS
Duane Boberg
Superintendent of Public Works
Superintendent Report for March 20, 2023

ATTACHMENT NO. A5
AGENDA DATE 3/20/23

Resolution: Declare surplus 2012 Cub Cadet snowblower. Upgraded for use on Maple Ave. bridge.

We received our Tree City flag, plaque and signage last week.

VILLAGE OF
SPRINGVILLE
March 20, 2023
Page 1
PERMITS AND APPLICATIONS

Building applications received by the Building Inspector/CEO Kaleta, Planning Board, Zoning Board of Appeal and Historic Preservation Commission as follows:

PROJECT: 0000010132 - FENCES
PROPERTY: 268 FRANKLIN ST
ISSUED DATE: 3/02/2023
ISSUED TO: TIGHE, JAMES
268 FRANKLIN ST
SPRINGVILLE, NY 14141

TYPE: FENCES

PROJECT: 0000010133 - LICENSES-FIREWORKS
PROPERTY: 317 S CASCADE DR
ISSUED DATE: 3/02/2023
ISSUED TO: TNT FIREWORKS
4003 HELTON DRIVE
FLORENCE, AL 35630

TYPE: LICENSES

PROJECT: 0000010134 - SHEDS, UP TO 144 SQ.FT.
PROPERTY: 212 ELM ST
ISSUED DATE: 3/03/2023
ISSUED TO: COFFEE, TRACY
212 ELM ST
SPRINGVILLE, NY 14141

TYPE: SHEDS

PROJECT: 0000010135 - UTILITY CHANGES-ELECTRIC
PROPERTY: 150 S CASCADE DR
ISSUED DATE: 3/06/2023
ISSUED TO: EMERLING FORD INC
150 S CASCADE DR
SPRINGVILLE, NY 14141

TYPE: ELECTRIC

PROJECT: 0000010136 - EVENT-PAGEANT OF BANDS
PROPERTY: 267 NEWMAN ST MS
ISSUED DATE: 3/07/2023
ISSUED TO: SPRINGVILLE GI HIGH SCHOOL
290 N BUFFALO ST
SPRINGVILLE, NY 14141

TYPE: EVENT

PROJECT: 0000010137 - UTILITY CHANGES-ELECTRIC
PROPERTY: 358 S CASCADE DR
ISSUED DATE: 3/07/2023
ISSUED TO: HDE ELECTRIC INC
5841 SENECA ST
ELMA, NY 14059

TYPE: ELECTRIC

VILLAGE OF
SPRINGVILLE
March 20, 2023
Page 2
PERMITS AND APPLICATIONS

PROJECT: 0000010138 - RESIDENTIAL ALTERATION
PROPERTY: 118 ELK ST
ISSUED DATE:
ISSUED TO: GRIGSBY, STACEY
118 ELK STREET
SPRINGVILLE, NY 14141

TYPE: RESIDENTIAL
ALTERATION

PROJECT: 0000010139 - DECKS
PROPERTY: 118 ELK ST
ISSUED DATE: 3/08/2023
ISSUED TO: GRIGSBY, STACEY
118 ELK STREET
SPRINGVILLE, NY 14141

TYPE: DECKS