

Village of Springville
5 West Main Street
Springville, N.Y. 14141-0017

REORGANIZATION MEETING

APRIL 3, 2023

7:00 P.M.

BY MOTION OF:

NOTES

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MINUTES FROM MEETINGS
Regular Meeting Minutes of March 20, 2023 A.1
4. ANNUAL REORGANIZATION A.2
5. PUBLIC COMMENT
6. DEPARTMENT REPORTS
 - A. ADMINISTRATOR A.3
 - B. SUPERINTENDENT'S REPORT
 - C. POLICE
 - D. FIRE DEPARTMENT
 - E. BUILDING INSPECTOR/CEO
 - F. CONTROL CENTER
New Hire Update
7. NEW BUSINESS
8. OLD BUSINESS
9. BILLS
10. PERMITS AND APPLICATIONS
11. VILLAGE ATTORNEY REPORT
12. TRUSTEE NOTES & PROJECT REPORT
13. TREE COMMITTEE REPORT
14. EXECUTIVE SESSION
15. ADJOURN

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ATTACHMENT NO. A1

VILLAGE OF SPRINGVILLE
2023 MINUTES

AGENDA DATE 4/3/23

March 20, 2023

7:00 P. M.

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time.

Present were:

Mayor	Timothy Michaels
Trustees	Reed Braman Lindsay Buncy Mary Padasak Terry Skelton
Village Administrator	Liz Melock
Superintendent of Public Works	Duane Boberg
Police Officer in Charge	Nicholas Budney
Building Inspector/ Code Enforcement Officer	Michael Kaleta
Village Attorney	Yvonne Tripi
Deputy Clerk	Holly Murtiff
Also Attending Donna Zasada Robert Schueler Cathy Miller Edward Young	Ashley Lowry, Springville Journal Gene Zasada Cathy Schueler Jeff Miller Jessica Schuster (out at 7:23)
Absent	Marc Gentner, Fire Chief

Mayor Michaels called the meeting to order at 7:00 PM.

1. Minutes Minutes of the Regular Meeting of March 6, 2023, were approved as written, by motion of Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Padasak and Buncy voting yes, none opposed.

Minutes of the Executive Session of March 6, 2023, were approved as written, by motion of Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed.

PUBLIC HEARING

2. 23/24 Preliminary Budget Mayor Michaels opened the duly advertised Public Hearing to discuss the proposed 23/24 Budget. Mayor Michaels presented a power point explanation of the proposed budget. At this time, Mayor Michaels asked if anyone attending would like to comment. Jessica Schuster, 514 Franklin Street, addressed the Board and Mayor with questions and comments she had regarding the budget information she reviewed. There being no further questions, motion was made by Trustee Skelton, seconded by Trustee Padasak; carried,

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Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed to closing the Public Hearing.

PUBLIC COMMENT

Mayor Michaels opened the public comment portion of the meeting. The following people addressed the Board.

Jeff Miller	300 W. Main St.	regarding the Wetzel development
Cathy Miller	300 W. Main St.	regarding the Wetzel development
Donna Zasada	306 W. Main St.	regarding the Wetzel development
Gene Zasada	306 W. Main St.	regarding the Wetzel development
Bob Schueler	306 W. Main St.	regarding the Wetzel development

DEPARTMENT REPORTS ADMINISTRATOR REPORT

3. 23/24
Budget

Motion was made by Trustee Skelton, seconded by Mayor Michaels; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to approve the 2023/2024 Village of Springville budget as shown below.

TENTATIVE BUDGET VILLAGE OF SPRINGVILLE 2023-2024

	General	Water	Sewer	Electric
Appropriations	4,052,899	1,098,215	1,431,538	4,300,597
Estimated Revenue (Other Than Real Estate Taxes Reserve Fund Revenues)	1,480,624	1,098,125	1,431,205	4,300,597
Reserve Fund Revenues	0	0	0	0
Appropriated Fund Balance	530,000	0	0	0
Total Funding Sources	2,010,624	1,098,125	1,431,205	4,300,567
Balance of Appropriations To be raised by Real Estate Tax Levy		2,042,274		
NYS Tax Cap for 23/24 (2%) Tax Cap Override passed on		2,031,523 1/3/2023		
Taxable Property Assessed Valuation Levy		106,087,388 2,042,274		
Tax Rate per \$1000		\$19.25087		
2022-2023 Tax Rate \$18.77495		2.3101%		
2023-2024 Levy Percentage Increase		4.0628%		
2022/2023 Levy \$1,962,541		2.8114%		

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4. Resignations Motion was made by Trustee Padasak, seconded by Trustee Skelton; carried, Mayor Michaels, Trustees Padasak, Skelton, Braman and Buncy voting yes, none opposed to accept the resignation of Village Justice Kelly O'Neal Adams effective March 31, 2023.

Motion was made by Trustee Skelton, seconded by Trustee Buncy; carried, Mayor Michaels, Trustees Skelton, Buncy, Braman and Padasak voting yes, none opposed to accept the resignation of Clerk to the Village Justice Kim Crone effective March 17, 2023.

Motion was made by Trustee Padasak, seconded by Trustee Skelton; carried, Mayor Michaels, Trustees Padasak, Skelton, Braman and Buncy voting yes, none opposed to accept the resignation of Lineman B – Brandon Smith effective March 27, 2023.
5. H&K and Goodwin Completion Change Orders Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed to approve the new substantial completion date of June 30, 2023 for H&K and Goodwin due to document delay of equipment from the manufacturer to the contractors. There is no dollar change requested with these change orders (#1 & #4).
6. USDA Property Access Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed to approve USDA Invasive Species Access renewal request for Village rights of ways and parks and to authorize the Mayor to sign the request form.
7. SGI P-TECH MOU Motion was made by Trustee Braman, seconded by Trustee Skelton; carried, Mayor Michaels, Trustees, Braman, Skelton, Buncy and Padasak voting yes, none opposed to approving the memorandum of understanding (MOU) between the Village of Springville and SGI P-TECH Academy for the purposed of providing summer employment and interviews for full time employment for the students and graduates of the electrical program at P-TECH since the Village is a municipal electric entity.
8. Landscaping Maintenance Motion was made by Trustee Braman, seconded by Trustee Buncy; carried, Mayor Michaels, Trustees Braman, Buncy, Padasak and Skelton voting yes, none opposed to award the landscaping maintenance contract to Chevalier Outdoor Living for the maintenance and planting of flower beds along Franklin Street, Fiddler's Green Park and two rain gardens at 65 Franklin Street and the skatepark per the RFP due by March 16, 2023. The contract price is \$23,845.
9. CDBG Agreement Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Buncy and Padasak voting yes, none opposed to authorize Mayor Michaels to sign the agreement with Erie County for the CDBG funds for Franklin Street Waterline Project with an estimated cost of \$493,765. The CDBG funding is \$148,000 with the balance to be paid out of the water fund balance.
10. Village Hall Roof Bid Ad Motion was made by Trustee Braman, seconded by Mayor Michaels; carried, Mayor Michaels, Trustees Braman, Buncy, Padasak and Skelton voting yes,

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none opposed to authorize Administrator Melock to advertise for roof replacement bid for the Village Hall at 5 W. Main St.

Administrator Melock updated the Board on the following;

- No Parking overnight restriction ends on Village streets April 1st.
- Reorganization meeting April 3rd at 7 pm at 65 Franklin St.
- Free Summer Concerts have been scheduled and a flyer is on the Village Web page and Facebook and was sent out in the utility bills.
- 96-gallon garbage tote delivery is scheduled for May 30 – June 2, 2023. Property owner on record will be charged \$64 per tote on the Village tax bill. Garbage totes will be set up for delivery to same properties that have recycling totes now except tax exemption properties.

SUPERINTENDENT REPORT

11. Snowblower Surplus Motion was made by Trustee Skelton, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Skelton, Padasak, Braman and Buncy voting yes, none opposed to declaring the 2012 Cub Cadet snowblower surplus. We have upgraded our snowblower for use on the Maple Ave. bridge.

Superintendent Boberg updated everyone on the following;

- We received our Tree City flag, plaque and signage last week.
- The brush pick up schedule was sent out with the March bills.

POLICE DEPARTMENT

Officer in Charge Budney had no report this evening.

FIRE DEPARTMENT

There was no fire report this evening.

BUILDING INSPECTOR/CODE ENFORCEMENT

BI/CEO Kaleta had no report this evening.

CONTROL CENTER

There was no Control Center report this evening.

NEW BUSINESS

12. Justice Appointment Mayor Michaels appointed Edward J. Young as Village Justice for a term effective April 1, 2023 until April 1, 2024 at which time Justice Young would run for election if he so chooses.

OLD BUSINESS

There was no Old Business this evening.

BILLS

Bills, as examined by members of the Board of Trustees were approved for payment in accordance with Abstracts #271 through #287, total of \$686,735.71 for the General, Water/Sewer, Electric, Trust and Agency Funds by motion of Trustee Skelton, seconded by Trustee Buncy; carried, Mayor Michaels, Trustees Skelton, Buncy, Braman and Padasak voting yes, none opposed.

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PERMITS AND APPLICATIONS

Motion was made by Trustee Skelton, seconded by Trustee Braman; carried, Mayor Michaels, Trustees Skelton, Braman, Padasak and Buncy voting yes, none opposed to accepting the permits and applications attached.

PROJECT: 0000010132 - FENCES TYPE: FENCES
PROPERTY: 268 FRANKLIN ST
ISSUED DATE: 3/02/2023
ISSUED TO: TIGHE, JAMES
268 FRANKLIN ST
SPRINGVILLE, NY 14141

PROJECT: 0000010133 - LICENSES-FIREWORKS TYPE:
LICENSES
PROPERTY: 317 S CASCADE DR
ISSUED DATE: 3/02/2023
ISSUED TO: TNT FIREWORKS
4003 HELTON DRIVE
FLORENCE, AL 35630

PROJECT: 0000010134 - SHEDS, UP TO 144 SQ.FT. TYPE: SHEDS
PROPERTY: 212 ELM ST
ISSUED DATE: 3/03/2023
ISSUED TO: COFFEE, TRACY
212 ELM ST
SPRINGVILLE, NY 14141

PROJECT: 0000010135 - UTILITY CHANGES-ELECTRIC TYPE:
ELECTRIC
PROPERTY: 150 S CASCADE DR
ISSUED DATE: 3/06/2023
ISSUED TO: EMERLING FORD INC
150 S CASCADE DR
SPRINGVILLE, NY 14141

PROJECT: 0000010136 - EVENT-PAGEANT OF BANDS TYPE: EVENT
PROPERTY: 267 NEWMAN ST MS
ISSUED DATE: 3/07/2023
ISSUED TO: SPRINGVILLE GI HIGH SCHOOL
290 N BUFFALO ST
SPRINGVILLE, NY 14141

PROJECT: 0000010137 - UTILITY CHANGES-ELECTRIC TYPE:
ELECTRIC
PROPERTY: 358 S CASCADE DR
ISSUED DATE: 3/07/2023
ISSUED TO: HDE ELECTRIC INC
5841 SENECA ST
ELMA, NY 14059

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PROJECT: 0000010138 - RESIDENTIAL ALTERATION
RESIDENTIAL
PROPERTY: 118 ELK ST
ISSUED DATE:
ISSUED TO: GRIGSBY, STACEY
118 ELK STREET
SPRINGVILLE, NY 14141

TYPE:
ALTERATION

PROJECT: 0000010139 - DECKS
PROPERTY: 118 ELK ST
ISSUED DATE: 3/08/2023
ISSUED TO: GRIGSBY, STACEY
118 ELK STREET
SPRINGVILLE, NY 14141

TYPE: DECKS

VILLAGE ATTORNEY NOTES

There was no Attorney's report this evening

TRUSTEE NOTES

Trustee Padasak had no report this evening.

Trustees Skelton extended his condolences to Superintendent Boberg on the recent passing of his father.

Trustee Buncy informed everyone that she will be attending a Tree City USA event. Also the Chamber of Commerce is working on a plan for the gateway signs after their dissolution.

Trustee Braman informed everyone that at a recent HPC meeting it was announced that the Brewing Co. on East Main St. construction will restart again soon.

Mayor Michaels notified everyone that there will be an opening on the Planning Board and the Village will be looking for a new member.

TREE COMMITTEE REPORT

There was no Tree Committee report this evening.

13. Adjourn

Motion was made by Trustee Braman, seconded by Trustee Skelton; carried, Mayor Michaels, Trustees Braman, Skelton, Buncy and Padasak voting yes, none opposed to adjourn the regular session at 8:22 pm.

Respectfully submitted,

Holly Murtiff
Deputy Clerk

MAYORS APPOINTMENTS 2023-2024

Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed confirming the appointment by Mayor Michaels of the following duties for one year appointments effective for the term April 3, 2023 to April 1, 2024;

Deputy Mayor	Terry Skelton
Natural Disaster Coordinator	Todd Catalano
Village Attorney	Paul Weiss
Associate Justice	Jeffrey Markello
Village Prosecutor	Paul Weiss
Deputy Village Prosecutor	Yvonne Tripi
Village Historian	Jolene Hawkins

Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed confirming the appointment by Mayor Michaels of the following Liaison Duties for one year appointments effective for the term April 3, 2023 to April 1, 2024;

Employee Matters	Reed Braman
Fire Department	Timothy Michaels
NEST	Lindsay Buncy
Youth Incorporated	Terry Skelton
Safety Committee	Lindsay Buncy
Southtowns Planning and Dev. Group	Mary Padasak
Southtowns Scenic Byway	Lindsay Buncy
Health Insurance Committee	Timothy Michaels
Erie County Water Quality Committee	Mary Padasak
Erie County Sheriff's Department	Timothy Michaels
Zoning Board	Terry Skelton
Planning Boards	Terry Skelton
Historic Preservation Commission	Reed Braman

Resolution was adopted by Motion of Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed, naming the *Springville Journal* as the official newspaper of the Village of Springville.

Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed, confirming the appointment by Mayor Michaels of Holly Murtiff as Deputy Clerk for the Village of Springville, for the term April 3, 2023 to April 1, 2024;

Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed, confirming the appointment by Mayor Michaels of Maura West as Deputy Treasurer for the Village of Springville, for the term April 3, 2023 to April 1, 2024;

Motion was made by Trustee _____, seconded by Trustee _____ and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed, authorizing membership in and attendance at the following meetings, and payment of actual and necessary expenses thereof for the following:

Annual Conference of Mayors (NYCOM)

Annual Municipal Electric Utilities Associates (MEUA) of New York State

Annual New York Municipal Power Agency (NYMPA)

Scheduled Meetings of:

American Public Power Association

American Public Works Association

American Water Works Association

Association of Erie County Governments

Association of Erie County Highway Superintendents

Erie County Village Officials Association

Erie County Village Superintendents

Erie County Water Quality Committee

Erie/Cattaraugus Rails to Trails

Friends of Erie/Cattaraugus Rail Trail

Governmental Finance Officers Association of New York State

IEEP (Independent Energy Efficiency Program)

LEWPA (Lake Erie Watershed Protection Alliance)

Municipal Administrative Officers Association of Erie County

Municipal Finance Officers Association

National Trust Main Street

NY Rural Water

NYS City/County Management Association

New York State Association of City and Village Clerks

Niagara Frontier Building Officials Association

Northeast-Southtowns Solid Waste Management Board (NEST)

Organization of Public Employer Negotiators (OPEN)

Southern Tier Trail

Preservation League of NYS

Southtowns Planning and Development Group

Southern Tier West Local Government Annual Conference

Southtowns Rural Preservation Co., Inc. (NYS Rural Preservation Program)

Western New York Southtowns Scenic Byway Committee

Other reasonable meetings of the Water Works Association, MEUA, NYMPA or Mayor's Conference.

Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed, adopting the **VILLAGE BOARD OF TRUSTEES MEETING SCHEDULE** for the remainder of the year through May 31, 2024, fiscal year, as follows:

June 5, 2023	June 20, 2023 *(Tuesday, Juneteenth Day)
July 17, 2023	August 14, 2023
September 11, 2023	October 2, 2023
October 16, 2023	November 6, 2023
November 20, 2023	December 4, 2023
December 18, 2023	January 2, 2024
January 16, 2024 * *(Tuesday, MLK holiday)	February 5, 2024
February 20, 2024 *(Tuesday, President's Day holiday)	March 4, 2024
March 18, 2024	April 1, 2024
April 15, 2024	May 6, 2024
May 20, 2024	

In addition to the above regularly scheduled meetings, Special Meetings will be scheduled as needed, along with Joint Village Board/Town Council Meetings, Budget Work Meetings, Union Negotiations and Committee Assignment Meetings.

Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed, scheduling Village Board Meetings for the June 1, 2023 to May 31, 2024 fiscal year at 7:00 PM. at 65 Franklin Street, Springville, New York.

Motion was made by Trustee _____, seconded by Trustee _____, and carried, Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed, confirming the appointment by the Board of Trustees of _____ as a Planning Board member for a five (5) year term (2028).

Motion was made by Trustee _____, seconded by Trustee _____, and carried, Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed, confirming the appointment by the Board of Trustees of Robert Laskowski to the Zoning Board of Appeals as a member for five (5) year term (2028).

Motion was made by Trustee _____, seconded by Trustee _____, and carried, Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed, confirming the appointment by the Board of Trustees of John Baronich to the Historic Preservation Commission as Vice Chairman for a one (1) year term (2024).

Motion was made by Trustee _____, seconded by Trustee _____, and carried, Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed, confirming the appointment by the Board of Trustees of Don Orton to the Historic Preservation Commission as member for a four (4) year term (2027).

Motion was made by Trustee _____, seconded by Trustee _____, and carried, Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed, confirming the appointment by the Board of Trustees of William Skura to the Historic Preservation Commission as Chairman for a one (1) year term (2024).

Resolution was adopted by motion of Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed, to use Town of Concord Tax Assessment Roll so far as practicable for Village of Springville tax purposes.

Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed confirming the appointment of Mayor Timothy Michaels as Affirmative Action Officer for the Village of Springville.

Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed confirming the appointment of Mayor Timothy Michaels as the ADA Compliance Officer for the Village of Springville.

Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting, yes, none opposed appointing Mayor Timothy Michaels and Trustee Terry Skelton, as the discrimination/harassment committee for the Village of Springville.

Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed to reimbursing mileage at .575 cents a mile.

Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed to the continued use of the Village of Springville Investment Policy.

~~Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed to continued use of the Village of Springville Procurement Policy.~~

~~Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed to continued use of the Village of Springville Pandemic Operation Plan.~~

Motion was made by Trustee _____, seconded by Trustee _____, and carried; Mayor Michaels, Trustees _____, _____, _____ and _____ voting yes, none opposed to appointment to the Village of Springville Tree Committee.

_____ (Mayor Timothy Michaels)

_____ (Devin Kowalske, Planning Board Member)

_____ (Administrator Liz Melock)

_____ (Superintendent Duane Boberg)

_____ (Mike Kaleta, Code Enforcement)

Administrator's Report

April 3, 2023

Resolutions:

1. Authorize Administrator to Advertise for Public Hearing on April 17, 2023 at 7:01 pm regarding Local Law 4 of 2023 – Changes to the Procurement Policy adding Best Value. See proposed local law.
2. Authorize Administrator to Advertise for Franklin St Waterline Project Bid. Project is partially funded by CDBG grant \$148K and remainder from Water Fund Balance. Barton & Loguidice are preparing bid package.
3. Appoint Courtney Arbeiter to Clerk to the Village Justice PT effective April 5, 2023 at a salary of \$18 per hour for 19.5 hours per week.
4. Modify 2022-2023 Budget. Insurance check for the damage to fire vehicle in the amount of \$3438.36. Increase Insurance Recovery account 2680 by \$3438.36 and increase Fire Dept Contractual account 3410.440 by \$3438.36.
5. Approve Jeff Hines as a fire dept member in the Springville Volunteer Fire Dept effective immediately.

Discussion Items:

1. Alex Pefley moved to the Electric Division from Streets effective April 3rd.
2. Any unpaid water and sewer balances after April 20th will be relieved onto the Village taxes for the June 1, 2023 bill. Payments must be in the village office by 4pm on April 20th. Any payments after that will be applied to the May water/sewer invoices.
3. Free Summer Concerts start June 29th and a flyer is on the Village Web page and Facebook and was sent out in the utility bills.
4. 96-gal garbage Tote delivery is scheduled for May 30-June 2, 2023. Property owner on record will be charged \$64 per tote on the Village Tax bill. Garbage totes will be set up for delivery to same properties that have recycling totes now except tax exemption properties. List is on the village web site. Flyer was sent out in April invoices.

**INVESTMENT POLICY
FOR VILLAGE OF SPRINGVILLE
Updated 04-03-2023**

I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the local government's investment activities are, in priority order,

- * To conform with all applicable federal, state and other legal requirements (legal);
- * To adequately safeguard principal (safety);
- * To provide sufficient liquidity to meet all operating requirements (liquidity); and
- * To obtain a reasonable rate of return (yield).

III. DELEGATION OF AUTHORITY

The governing board's responsibility for administration of the investment program is delegated to the Administrator/Clerk-Treasurer who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amounts of investments, transaction dates and other relevant information and regulate the activities of subordinate employees.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Village of Springville to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of the Village of Springville to diversify its investments by financial institution, by investment instrument, and by maturity scheduling as much as feasibility possible due to current interest rates and hard costs.

exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Village of Springville or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be co-mingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law, §11, the Village of Springville authorizes the Administrator/Clerk-Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts;
- Certificates of deposit;
- Obligations of the United States of America;
- Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- Obligations of the State of New York
- Obligations issued pursuant to LPL §24.00 or 25.00 (with approval of the State Comptroller) by any municipality, school district or district corporation other than the Village of Springville.
- Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments.
- Certificates of Participation (COPs) issued pursuant to GML §109-b.
- Obligations of this local government, but only with any monies in a reserve fund established pursuant to GML §6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Village of Springville within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Village of Springville within two years of the date of purchase.

obligations guaranteed by agencies of the United States of America.

- * No substitution of securities will be allowed.
- * The custodian shall be a party other than the trading partner.

APPENDIX A

Schedule of Eligible Securities

- (i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.

- (ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.

- (iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.

- (iv) Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

VILLAGE OF
SPRINGVILLE
April 3, 2023
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PERMITS AND APPLICATIONS

Building applications received by the Building Inspector/CEO Kaleta, Planning Board, Zoning Board of Appeal and Historic Preservation Commission as follows:

PROJECT: 0000010140 - ROOFING
PROPERTY: 132 MILL ST
ISSUED DATE: 3/17/2023
ISSUED TO: DALEX ROOFING
1974 EGGERT ROAD
AMHERST, NY 14226

TYPE: ROOF

PROJECT: 0000010141 - PLANNING BOARD REVIEW
PROPERTY: 227 W MAIN ST
ISSUED DATE: 3/17/2023
ISSUED TO: RETZLAFF, MATTHEW
227 W MAIN ST
SPRINGVILLE, NY 14141

TYPE: PLANNING BOARD
REVIEW

PROJECT: 0000010142 - WOODSTOVES, FIREPLACES
PROPERTY: 24 PINWOOD DR
ISSUED DATE: 3/21/2023
ISSUED TO: WHALEN, TIMOTHY
24 PINWOOD DR
SPRINGVILLE, NY 14141

TYPE: WOODSTOVES,
FIREPLACES

PROJECT: 0000010143 - LICENSES
PROPERTY: 184 S CASCADE DR
ISSUED DATE: 3/23/2023
ISSUED TO: PHANTOM FIREWORKS STORE
2445 BELMONT AVE
YOUNGSTOWN, OH 44505

TYPE: LICENSES

PROJECT: 0000010144 - ROOFING
PROPERTY: 14 HILLTOP DR
ISSUED DATE: 3/27/2023
ISSUED TO: VACINEK HEATING AND ROOFING
8038 BOSTON STATE ROAD
HAMBURG, NY 14075

TYPE: ROOF

PROJECT: 0000010145 - FENCES
PROPERTY: 63 PROSPECT AVE
ISSUED DATE: 3/27/2023
ISSUED TO: SKINNER, RALPH
63 PROSPECT AVE
SPRINGVILLE, NY 14141

TYPE: FENCES

VILLAGE OF
SPRINGVILLE

April 3, 2023

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PERMITS AND APPLICATIONS

PROJECT: 0000010146 - UTILITY CHANGES-ELECTRIC

TYPE: ELECTRIC

PROPERTY: 30 PEARL ST

ISSUED DATE: 3/27/2023

ISSUED TO: SKURA, WILLIAM

407 E MAIN ST

SPRINGVILLE, NY 14141

PROJECT: 0000010147 - UTILITY CHANGES-ELECTRIC

TYPE: ELECTRIC

PROPERTY: 407 E MAIN ST

ISSUED DATE: 3/27/2023

ISSUED TO: SKURA, WILLIAM

52 E MAIN ST

SPRINGVILLE, NY 14141