

Village of Springville
5 West Main Street
Springville, N.Y. 14141-0017

DECEMBER 2, 2024

7:00 P.M.

BY MOTION OF:

NOTES

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MINUTES FROM MEETINGS
Regular Session Minutes of November 18, 2024 **A.1**
4. PUBLIC HEARING
 - SEQR VoS Lead Agency LL 2024-2
 - SEQR Negative Impact LL 2024-2
 - LL 2024-2; Chapter 20; Residency and Length Of Office changes **A.3**
5. TRUSTEE DISCUSSION
6. PUBLIC COMMENT
7. DEPARTMENT REPORTS
 - A. CLERK/TREASURER
 - B. SUPERINTENDENT **A.3**
 - C. POLICE
 - D. FIRE DEPARTMENT
 - E. CODE ENFORCEMENT OFFICER
 - F. CONTROL CENTER
8. NEW BUSINESS
9. OLD BUSINESS
 - Amend Clerk/Treasurer PTO to start 1/1/25
10. BILLS
11. CONSENT AGENDA
12. VILLAGE ATTORNEY REPORT
13. TRUSTEE NOTES & PROJECT REPORT
14. TREE COMMITTEE REPORT
15. EXECUTIVE SESSION
16. ADJOURN

DRAFT

ATTACHMENT NO. A1

AGENDA DATE 12/2/24

VILLAGE OF SPRINGVILLE
2024 MINUTES

November 18, 2024

7:00 P. M.

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time. Present were:

Mayor	Timothy Michaels
Trustees	Russel Belscher Lindsay Buncy Mary Padasak Jessica Schuster
Superintendent of Public Works	Duane Boberg
Officer in Charge	Nicholas Budney
Village Attorney	Paul Weiss
Deputy Clerk	Holly Murtiff
Code Enforcement Officer	John Baker
Emergency Manager	Todd Catalano
Springville Volunteer Fire Chief	Marc Gentner
Also Attending Brad Mohawk, ECSO Shane Miller, ECSO Max Borsuk, Springville Journal	Dennis Dains Jennifer Haberl Kelly Baker
Absent	Jessica Schuster, Trustee

Mayor Michaels called the meeting to order at 7:00 PM.

1. Minutes

Minutes of the Regular Meeting of November 4, 2024 were approved as written by Trustee Belscher, seconded by Trustee Buncy; carried, Trustees Belscher, Buncy and Padasak voting yes, none opposed.

Minutes of the Executive Session of November 4, 2024 were approved as written by Trustee Padasak, seconded by Trustee Belscher; carried, Trustee Padasak, Belscher and Buncy voting yes, none opposed.

TRUSTEE DISCUSSION

2. Accounting Consultant Services Contract

At this time all attending discussed the need to contract with an accounting firm in order to help close out the 23/24 fiscal year, prepare and file necessary year end reports, train and help with accounting corrections and then at a later date train the incoming Clerk/Treasurer and the Junior Accountant to do the year end functions, annual audit functions and budget functions.

DRAFT

November 18, 2024

Page (2)

The Mayor and Board then discussed the three proposals from the following;

LSL

Peggy Mousaw

Drescher & Malecki

Motion was made by Mayor Michaels, seconded by Trustee Buncy; carried, Mayor Michaels, Trustees Buncy, Belscher and Padasak voting yes, none opposed for the Mayor to sign the amended contract with Drescher & Malecki for the mentioned and outlined accounting services. The amendment will add a section stipulating that the contracted services are not to exceed \$12,000.

PUBLIC COMMENT

There was no public comment this evening.

DEPARTMENT REPORTS

ADMINISTRATORS REPORT

SUPERINTENDENTS REPORT

3. ECRT
Letter of
Support
Motion was made by Trustee Buncy, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Buncy, Padasak and Belscher voting yes, none opposed to authorize the Mayor to sign a letter of support for the Erie Cattaraugus Rail Trail for a grant. This would be to put a bike repair station in the Village of Springville section of the trail.
4. NYS
Volunteer
Firefighter
Cancer
Benefit
After explanation, motion was made by Trustee Padasak, seconded by Trustee Buncy; carried, Mayor Michaels, Trustees Padasak, Buncy and Belscher voting yes, none opposed to renewing the NYS Volunteer Firefighter Cancer Benefit plan for eligible firefighters.

Superintendent Boberg reminded of the following;

- Recent grant writing training
- Control Center console meeting with SAIA on 11/13/24. The estimated install date is early December.

POLICE DEPARTMENT

Officer in Charge Budney had no report

ECSO Deputy Shane Miller reported on the following;

- They are working with the Kiwanis on instituting a program similar to “cones for kindness”
- Meetings
- Statistics

FIRE DEPARTMENT

There was no fire report this evening.

DRAFT

November 18, 2024
Page (3)

CODE ENFORCEMENT OFFICER

CEO Baker updated the Mayor and Board on the following;
➤ 426 E. Main Street update

CONTROL CENTER

There was no Control Center report this evening.

NEW BUSINESS

5. Salary Increase
Motion was made by Trustee Buncy, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Buncy, Padasak and Belscher voting yes, none opposed to granting a salary increase to Superintendent of Public Works Duane Boberg in the amount of \$35,000 per year effective November 4, 2024. In addition to his Superintendent of Public Works duties this increase is for grant writing duties as well as additional electric division administrative duties.
6. Approve Hiring of Clerk/Treasurer
Motion was made by Trustee Padasak, seconded by Trustee Buncy; carried, Mayor Michaels, Trustees Padasak, Buncy and Belscher voting yes, none opposed to hiring Jennifer Haberl as the new Clerk/Treasurer. Jennifer's annual salary will be \$100,000 with 4 weeks of PTO. Jennifer's start date is yet to be determined pending her notice of termination with her current employer.
7. 24/25 Unpaid Taxes
Motion was made by Trustee Padasak, seconded by Trustee Belscher; carried, Mayor Michaels, Trustees Padasak, Belscher and Buncy voting yes, none opposed to approve the return of the unpaid Village of Springville 2024/2025 village taxes to Erie County to relevy onto the next Town/County tax bills. The amount being sent to Erie County is \$106,162.01
8. LOSAP Vote results
Mayor announced that the Village of Springville voters approved the Firemen's Service Award Program (LOSAP) proposition on the November ballot as follows:

1 st District	yes – 341	no – 318
5 th District	yes – 240	no – 178

Necessary paperwork will be followed up with Hometown Firefighters Insurance. This increases the term from 30 to 50 years. This proposition did NOT in the Town of Concord.

OLD BUSINESS

There was no old business to discuss this evening.

BILLS

Bills, as examined by members of the Board of Trustees were approved for payment in accordance with Abstracts # 132 – 154 of 2024/2025 total of \$ 263,158.40 for the General, Water/Sewer, Electric, Trust and Agency Funds by motion of Trustee Belscher, seconded by Trustee Padasak; carried, Mayor Michaels, Trustees Belscher, Padasak and Buncy voting yes, none opposed.

CONSENT AGENDA

Motion was made by Trustee Padasak, seconded by Trustee Belscher; carried, Mayor Michaels,

DRAFT

Trustees Belscher, Padasak and Buncy voting yes, none opposed to accepting the consent agenda below.

October 2024 financial reports.

PROJECT: 0000010752 - RESIDENTIAL ALTERATION
PROPERTY: 130 ELK ST
ISSUED DATE: 11/01/2024
ISSUED TO: QUEEN CITY BUILDERS
4591 SOUTHWESTERN BLVD # C4
HAMBURG, NY 14075

TYPE: RESIDENTIAL
ALTERATION

PROJECT: 0000010753 - NONRES NONSTRUCTURAL
PROPERTY: 74 W MAIN ST
ISSUED DATE: 11/01/2024
ISSUED TO: SAFFORD, LAURA
13046 VAUGHN ST
SPRINGVILLE, NY 14141

TYPE: NONRES
NONSTRUCTURAL

PROJECT: 0000010754 - UTILITY CHANGES-SEWER
PROPERTY: 74 W MAIN ST
ISSUED DATE: 11/01/2024
ISSUED TO: SAFFORD, LAURA
13046 VAUGHN ST
SPRINGVILLE, NY 14141

TYPE: PLUMBING

PROJECT: 0000010755 - SIGNS
PROPERTY: 563 W MAIN ST
ISSUED DATE: 11/04/2024
ISSUED TO: APEX CAR WASH LLC
15 LINWOOD AVE
HAMBURG, NY 14075

TYPE: SIGNS

PROJECT: 0000010756 - VARIANCE
REVIEW
PROPERTY: 178 EAST HILL RUN
ISSUED DATE: 11/04/2024
ISSUED TO: REHRAUER, BRITTNY
178 EAST HILL RUN
SPRINGVILLE, NY 14141

TYPE: ZONING

PROJECT: 0000010757 - RESIDENTIAL ALTERATION
PROPERTY: 74 WAVERLY ST
ISSUED DATE: 11/04/2024
ISSUED TO: ARNOLD, KATHERINE
6697 PINEHURST DR
BOSTON, NY 14025

TYPE: RESIDENTIAL
ALTERATION

PROJECT: 0000010758 - ROOFING
PROPERTY: 147 ELK ST
ISSUED DATE: 11/07/2024
ISSUED TO: BAKER, JOHN T
147 ELK ST.
SPRINGVILLE, NY 14141

TYPE: ROOF

DRAFT

November 18, 2024

Page (5)

PROJECT: 0000010759 - UTILITY CHANGES
CHANGES

TYPE: UTILITY

PROPERTY: 399 MILL ST
ISSUED DATE: 11/08/2024
ISSUED TO: REDING INC
431 WAVERLY ST
SPRINGVILLE, NY 14141

PROJECT: 0000010760 - UTILITY CHANGES
CHANGES

TYPE: UTILITY

PROPERTY: 175 N BUFFALO ST
ISSUED DATE: 11/08/2024
ISSUED TO: MARY, JOHN
175 N BUFFALO RD
SPRINGVILLE, NY 14141

TRUSTEE NOTES

Trustee Padasak reminded everyone of the following;

- Small Business Saturday on 11/30/24
- Very Merry Main Street on 12/14/24

Trustee Buncy reiterated that Small Business Saturday and Very Merry Main Street events are separated this year.

Trustee Belscher reminded everyone that there will be a Planning Board meeting next Tuesday, November 26, 2024.

Mayor Michaels mentioned what a great job the Department of Public Works is doing maintaining our Village.

9. Tree
Committee
Meeting

Superintendent Boberg informed everyone that he will be arranging a Tree Committee meeting for some time in January 2025.

10. Adjourn

Motion was made by Trustee Padasak, seconded by Trustee Buncy; carried, Mayor Michaels, Trustees Padasak, Buncy and Belscher voting yes, none opposed to adjourn the Regular Session at 7:32 pm.

Respectfully submitted,

Holly Murtiff
Deputy Clerk

Local Law No. 2 of 2024. A law amending the position and term of the Village Administrator.**Article IV Village Administrator**

[Adopted 7-12-1999 by L.L. No. 5-1999]

§ 20-6 Purpose; position established.**§ 20-7 Appointment; term; compensation.****§ 20-8 Accountability; Acting Village Administrator.****§ 20-9 Powers and duties.****§ 20-10 Effect on existing positions.****§ 20-6 Purpose; position established.**

In order to provide economical and efficient overall direction and coordination of the day-to-day activities of the Village of Springville, to provide centralized direction of Village employees, to provide for the management of the Village office, to reduce the administrative detail performed by the Mayor and Trustees and to occasion the Mayor and Trustees a greater opportunity for the proper consideration of policy matters, the position of Village Administrator is hereby established for the Village of Springville.

§ 20-7 Appointment; term; compensation.

Unless otherwise provided by resolution of the Board of Trustees, ~~the Village Clerk-Treasurer shall be the~~ Village Administrator; **shall be appointed by the Mayor** and shall serve ~~in such capacity at the pleasure of the Board of Trustees~~ **for a four (4) year term opposite the term of the Mayor.** The position shall be exempt, unclassified or noncompetitive. Compensation shall be fixed by the Board of Trustees.

§ 20-8 Accountability; Acting Village Administrator.

The Village Administrator shall report to and be under the supervision of the Mayor and the Board of Trustees. During the absence or disability of the Village Administrator, the Mayor, with the approval of the Board of Trustees, may designate any properly qualified person as Acting Village Administrator.

§ 20-9 Powers and duties.

Subject to the approval, direction and control of the Mayor and Trustees, or in those instances where approval, direction and control is, by applicable law, reserved to the Mayor, then, under the approval, direction and control of the Mayor, and in accordance with such law and such policies, orders, rules, regulations, resolutions, ordinances and local laws as may be promulgated or adopted by the Board of Trustees, the Village Administrator shall:

A.

Coordinate the activities of all Village departments.

B.

Coordinate the work of all Village employees through their department heads and implement the personnel policies, orders, rules, regulations, resolutions, ordinances and local laws of the Village.

C.

After consulting with department heads, recommend appointments, promotions or dismissals of Village employees in accordance with applicable policies, orders, rules, regulations, resolutions, ordinances and local laws of the Village.

D.

Oversee the administration of the policies, orders, rules, regulations, resolutions, ordinances and local laws of the Village and other applicable laws in an efficient and impartial manner.

E.

~~When so designated by the Mayor, prepare, as budget officer, the tentative budget according to law.~~

F.

~~Ensure fiscal responsibility and modern accounting practices.~~

G.

~~Regularly report the financial condition of the Village to the Board of Trustees and periodically recommend needed action.~~

H.-E.

With department heads and authorized personnel, supervise and coordinate the process of purchasing all materials, supplies and equipment and the letting of all bids and contracts.

I.-F.

Conduct a continuing study of all functions and activities of the Village for the purpose of devising ways and means of obtaining greater efficiency and economy.

J.-G.

Consult with appropriate Village officers and employees in the preparation of policies, orders, rules, regulations, resolutions and local laws.

K.-H.

Recommend for adoption such measures as the Administrator may deem necessary, appropriate or expedient for the health, safety or general welfare of Village residents or for the improvement of the delivery of governmental services.

L.-I.

Attend all meetings of the Board of Trustees and Village commissions and provide information relevant to agenda items.

M.-J.

Keep Village residents informed of Village policies, procedures and plans for the delivery of governmental services.

N.-K.

Oversee the expeditious, correct and appropriate responses to inquiries by Village residents and other interested persons concerning Village government, operations and services.

O.-L.

Maintain liaison with other governments and administrative agencies but not in substitution of the Mayor or Trustees as the official representative of the Village.

P.-M.

Perform and discharge such other duties and responsibilities as may, from time to time, be assigned by the Mayor and Trustees.

§ 20-10 Effect on existing positions.

Nothing herein shall be deemed or construed as abolishing, transferring, limiting or curtailing in any way any powers, duties or responsibilities of the Mayor or Trustees or other Village officer or employee such as are prescribed by the laws, rules and regulations of the State of New York or by the policies, orders, rules, regulations, resolutions, ordinances or local laws of the Village of Springville.

VILLAGE OF SPRINGVILLE
DEPARTMENT OF PUBLIC WORKS
Duane Boberg
Superintendent of Public Works
Superintendent Report for December 2, 2024

ATTACHMENT NO. A3
AGENDA DATE 12/2/24

The application for the EV charging station was submitted on Monday the 25th. Will not know anything until February or March.

The Grant for the Fireman's air compressor is moving forward and should be available soon.

Brush and limb pickup is done for the year. Weather permitting, leaf pickup will continue.

Reminder that winter parking rules are in effect. 2am to 7am no parking on all Village streets. Parking in municipal parking lot, in designated areas only. There are 2 areas, they are marked with signs.

With the snow coming please keep fire hydrants that are in your yard cleared and opened. Do not blow or plow snow into the street.

VILLAGE OF SPRINGVILLE

December 2, 2024

Page 1

CONSENT AGENDA

Building applications received by the CEO Baker, Planning Board, Zoning Board of Appeal and Historic Preservation Commission as follows:

PROJECT: 0000010761 - FENCES
PROPERTY: 123 N BUFFALO ST
ISSUED DATE: 11/13/2024
ISSUED TO: SPRINGVILLE ASSOCIATES
13973 MILL ST
SPRINGVILLE, NY 14141

TYPE: FENCES

PROJECT: 0000010762 - RESIDENTIAL ALTERATION
PROPERTY: 62 N CENTRAL AVE
ISSUED DATE: 11/14/2024
ISSUED TO: DANIEL D SMITH CONSTRUCTION
2283 MIDDLE ROAD
SILVER CREEK, NY 14136

TYPE: RESIDENTIAL ALTERATION

PROJECT: 0000010763 - ROOFING
PROPERTY: 65 PARK ST
ISSUED DATE: 11/15/2024
ISSUED TO: BLACKMON, MONTY G
65 PARK ST.
SPRINGVILLE, NY 14141

TYPE: ROOF

PROJECT: 0000010764 - UTILITY CHANGES-WATER
PROPERTY: 236 N BUFFALO ST
ISSUED DATE: 11/18/2024
ISSUED TO: PREISCHEL, KEVIN
236 N BUFFALO ST
SPRINGVILLE, NY 14141

TYPE: PLUMBING

PROJECT: 0000010765 - RESIDENTIAL ALTERATION
PROPERTY: 41 EATON ST
ISSUED DATE: 11/18/2024
ISSUED TO: PRECISION REMODELS
12950 GENESEE ROAD
CHAFFEE, NY 14030

TYPE: RESIDENTIAL ALTERATION

PROJECT: 0000010766 - ROOFING
PROPERTY: 28 N CENTRAL AVE
ISSUED DATE: 11/18/2024
ISSUED TO: ROOFIX TECHNOLOGIES LLC
80 BROAD STREET
5TH FLOOR
NEW YORK, NY 10004-0000

TYPE: ROOF

VILLAGE OF SPRINGVILLE

December 2, 2024

Page 2

CONSENT AGENDA

PROJECT: 0000010767 - UTILITY CHANGES-WATER

TYPE: PLUMBING

PROPERTY: 172 MILL ST

ISSUED DATE: 11/20/2024

ISSUED TO: REDING INC

431 WAVERLY ST

SPRINGVILLE, NY 14141

PROJECT: 0000010768 - ACCESSORY BUILDING

TYPE: ACCESSORY BUILDINGS

PROPERTY: 152 EATON ST

ISSUED DATE: 11/21/2024

ISSUED TO: LASKOWSKI, ADRIENNE

152 EATON ST

SPRINGVILLE, NY 14141